

MISSION RESOURCE CONSERVATION DISTRICT

130 E. Alvarado, Fallbrook, CA 92028



Finance, Personnel, and Administration Committee Meeting

Tuesday, January 10, 2023

7:00pm

MRCD will continue to hold remote teleconference meetings under the standard requirements found in the Brown Act (i.e. subdivision (b) of Government Code section 54953, with remote meeting locations identified in the meeting agenda and on our website, and with adoption of an initial and recurring resolution permitting the Board to conduct remote teleconference meetings in the manner specified by AB 361.

Access to the meeting is available through this link:

<https://us06web.zoom.us/j/81755428228?pwd=cjlndlg0SlJoWWsyaVBZZit6UkJMQT09>

Meeting ID: 817 5542 8228 **Passcode:** 250084

Join by Phone: +1 669 444 9171

AGENDA

1. CALL TO ORDER, Determination of a Quorum, Introductions

2. ADDING URGENCY ITEMS TO THE AGENDA

Items may be added to the Agenda upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the Mission Resource Conservation District after the agenda was posted (Gov. Code 54954.2 (b) (2) of the Government Code - Brown Act).

3. APPROVAL OF AGENDA¹- Change in order, additions of subjects for discussion but no vote (Gov. Code 54954.2(B)).

¹ *Public input will be accepted on any agenda item. Presentations must be in writing and handed to the Committee Chair 15 minutes prior to the meetings. Presenters are requested to limit themselves to three minutes. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, If assistance is needed to participate in a Board meeting. Please contact the District Manager at (760) 728-1332. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

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4. PUBLIC FORUM*, A member of the public may speak to the Board on any subject matter within the Board's jurisdiction, but not on a matter listed on today's agenda (Gov. Code 54954.3 (a) (3-minute time limit).

5. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Committee at one time without discussion. If any Board member, staff member or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

5-1: Approval of Minutes from July 14, 2022 Committee meeting

6. COMMITTEE ACTION/DISCUSSION ITEMS

6-1: Committee action/discussion regarding Executive Director/District Manager position

6-2: Committee action/discussion regarding Programs and Development Officer position

6-3: Committee action/discussion regarding Remote/Hybrid Work Policy

6-4: Committee action/discussion regarding Records Retention Policy

7. AGENDA SUGGESTIONS FOR NEXT MEETING

ADJOURNMENT