



**MISSION RESOURCE CONSERVATION DISTRICT**  
138 S. Brandon Street, Fallbrook, CA 92028

**District Regular Board Meeting, April 17, 2024**  
7:00 p.m.

**AGENDA**

- I. CALL TO ORDER, Determination of a Quorum**
- II. Welcome Guests**
- III. Roll Call, Determination of Quorum**
- IV. Additions to the Agenda (Gov. Code 54954.2(b))**  
In accordance with Government Code Section 54954.2 (the Brown Act), additions/changes to the agenda generally require a determination by a two-thirds majority vote of the members of the Board present at the meeting, or, if less than two-thirds of the members present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.
- V. Oral Communications to the Board of Directors (Gov. Code 54954.3 (a))**  
This portion of the agenda may be used by any person to address the Board of Directors on any matter within the jurisdiction of Mission Resource Conservation District. However, depending on the subject matter, the Board of Directors may be unable to respond to at this time until the specific item is placed on the addenda at a future meeting in accordance with the Brown Act. Speakers are limited to three minutes.

**SECTION 1 – CONSENT ITEMS**

Consent Calendar items are routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- 1-A: Treasurer's Reports – March 2024
- 1-B: Monthly Expenses – March 2024
- 1-C: Minutes – March 20, 2024 and April 1, 2024

**SECTION 2 – STAFF, OTHER AGENCY, DIRECTOR, COMMITTEE REPORTS**

- 2-A: NRCS Report
- 2-B: District Manager Report
- 2-C: Directors' Reports
- 2-D: Legislative Update
- 2-E: Board Committee Reports

**SECTION 3 – CORRESPONDENCE**



**SECTION 4 – BOARD ACTION / DISCUSSION ITEMS**

4-1: Consider assuming responsibility of the Mission Medians Project – Fallbrook Beautification Alliance (FBA) – Fallbrook Village Association per the request of the FBA. (*Action*)

4-2: Review current meeting day of the month and time of meeting and consider possible revision to meet the needs of the current Board of Directors. (*Possible Action*)

4-3: Discuss the District needs for securing grant writing services. (*Discussion*)

4-4: Review and consider approving the District’s revised budget, post building sale. (*Action*)

**SECTION 5 – LEGAL MATTERS**

5-1: Personnel Matters: Staff and consultant transition update.

**SECTION 6 – AGENDA SUGGESTIONS - NEXT MEETING (5/15/2024) & ADJOURNMENT**

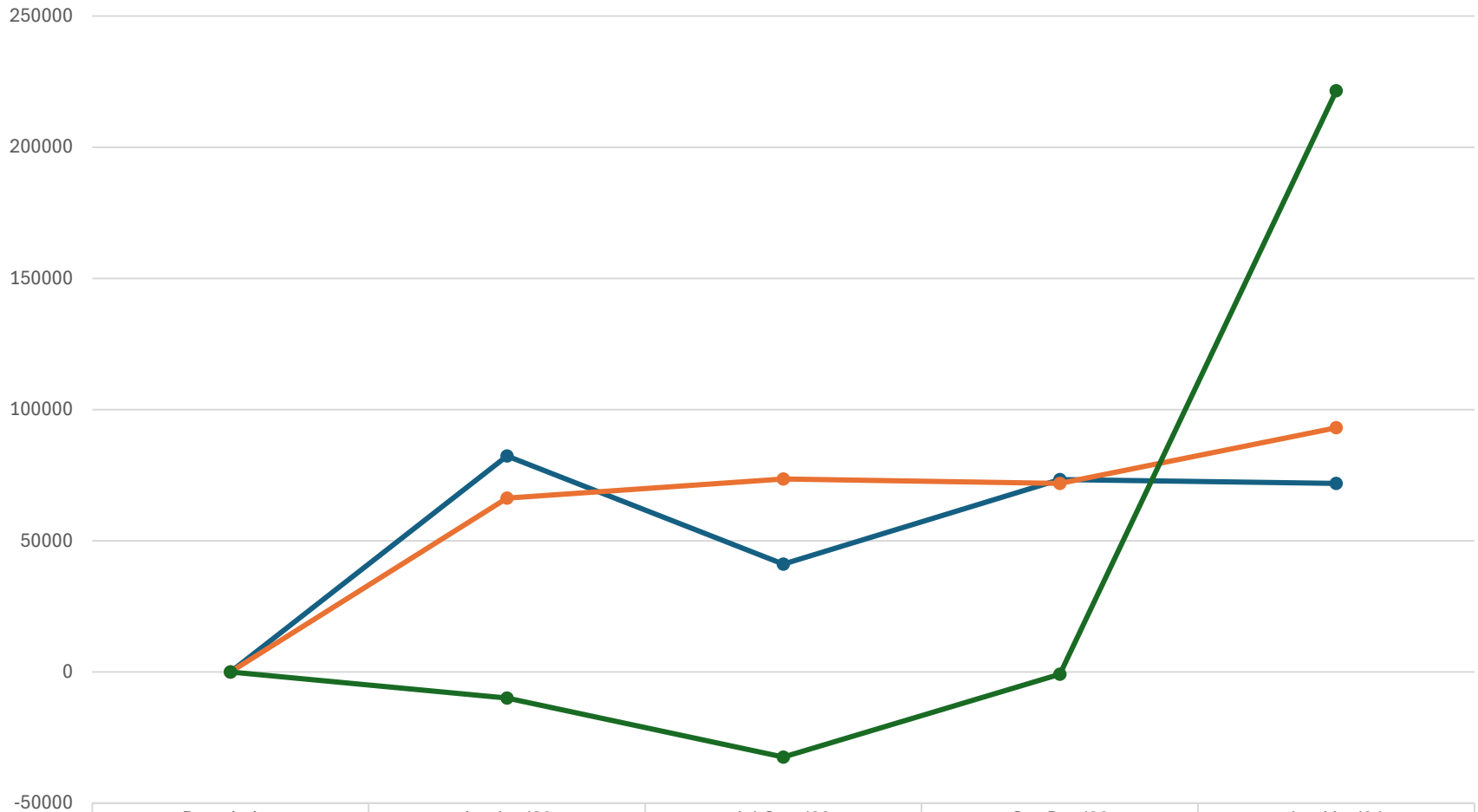
	A	B	C	D	E	F	G	H	I	J	K	L	M
1	<b>Mission Resource Conservation District</b>												
2	<b>Statement of Assets, Liabilities Fund Balances</b>												
3	<b>As of March 31, 2024</b>												
4													
5		<b>Apr 2023</b>	<b>May 2023</b>	<b>Jun 2023</b>	<b>Jul 2023</b>	<b>Aug 2023</b>	<b>Sep 2023</b>	<b>Oct 2023</b>	<b>Nov 2023</b>	<b>Dec 2023</b>	<b>Jan 2024</b>	<b>Feb 2024</b>	<b>Mar 2024</b>
6	<b>ASSETS</b>												
7	<b>Current Assets</b>												
8	<b>Bank Accounts</b>												
9	County Account	39,561.14	17,123.80	6,242.40	6,577.65	7,265.48	1,047.22	1,605.90	3,418.32	18,083.31	24,854.75	24,854.75	24,854.75
10	Five Star Bank -Checking	26,309.66	51,733.71	55,080.32	74,692.04	59,201.12	128,721.09	114,760.34	107,911.37	97,470.69	90,977.84	406,997.55	378,738.72
11	In-Lieu	7,158.80	7,158.80	7,206.97	7,228.97	7,228.97	7,265.27	7,274.34	7,274.34	7,316.90	7,339.41	7,339.41	7,339.41
12	SD County FMV	-3,094.32	-3,094.32	-3,266.35	-3,266.35	-3,266.35	-3,266.35	-3,266.35	-3,266.35	-3,266.35	-3,266.35	-3,266.35	-3,266.35
13	Vista School Endowment	73,066.57	73,066.57	73,558.20	73,782.79	73,782.79	24,153.28	24,239.56	24,239.56	24,622.64	24,784.22	24,784.22	24,784.22
14	Warm Springs Creek	17,211.25	17,211.25	17,327.06	17,379.96	17,379.96	87.27	107.30	107.30	195.14	226.76	226.76	226.76
15	Wells Fargo Checking	14,226.38	8,690.70	8,103.28	7,973.67	7,844.05	7,844.05	-43.05	0.27	0.28	0.28	1,000.29	1,000.30
16	<b>Total Bank Accounts</b>	<b>\$ 174,439.48</b>	<b>\$ 171,890.51</b>	<b>\$ 164,251.88</b>	<b>\$ 184,368.73</b>	<b>\$ 169,436.02</b>	<b>\$ 165,851.83</b>	<b>\$ 144,678.04</b>	<b>\$ 139,684.81</b>	<b>\$ 144,422.61</b>	<b>\$ 144,916.91</b>	<b>\$ 461,936.63</b>	<b>\$ 433,677.81</b>
17	<b>Accounts Receivable</b>												
18	Accounts Receivable	41,291.53	18,738.70	53,117.94	21,875.31	21,741.80	16,682.98	21,816.66	25,296.94	39,466.13	60,030.84	27,827.31	32,244.61
19	<b>Total Accounts Receivable</b>	<b>\$ 41,291.53</b>	<b>\$ 18,738.70</b>	<b>\$ 53,117.94</b>	<b>\$ 21,875.31</b>	<b>\$ 21,741.80</b>	<b>\$ 16,682.98</b>	<b>\$ 21,816.66</b>	<b>\$ 25,296.94</b>	<b>\$ 39,466.13</b>	<b>\$ 60,030.84</b>	<b>\$ 27,827.31</b>	<b>\$ 32,244.61</b>
20	<b>Other Current Assets</b>												
21	Interest Receivable	0.00	0.00	217.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	Interest Receivable - Restrictd	0.00	0.00	845.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23	Petty Cash Fund	51.36	51.36	51.36	51.36	51.36	51.36	51.36	51.36	51.36	51.36	51.36	51.36
24	Prepaid Audit	958.34	479.17	0.00	-583.33	-1,166.66	-1,749.99	-2,333.32	-2,916.65	-3,499.98	-4,083.31	2,333.36	2,333.36
25	Prepaid Insurance	264.13	-1,618.76	0.00	-1,754.91	10,240.39	8,485.48	10,678.56	8,923.65	7,168.74	5,413.83	3,658.92	1,904.01
26	Property Tax Receivable	0.00	0.00	258.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	<b>Total Other Current Assets</b>	<b>\$ 1,273.83</b>	<b>-\$ 1,088.23</b>	<b>\$ 1,373.07</b>	<b>-\$ 2,286.88</b>	<b>\$ 9,125.09</b>	<b>\$ 6,786.85</b>	<b>\$ 8,396.60</b>	<b>\$ 6,058.36</b>	<b>\$ 3,720.12</b>	<b>\$ 1,381.88</b>	<b>\$ 6,043.64</b>	<b>\$ 4,288.73</b>
28	<b>Total Current Assets</b>	<b>\$ 217,004.84</b>	<b>\$ 189,540.98</b>	<b>\$ 218,742.89</b>	<b>\$ 203,957.16</b>	<b>\$ 200,302.91</b>	<b>\$ 189,321.66</b>	<b>\$ 174,891.30</b>	<b>\$ 171,040.11</b>	<b>\$ 187,608.86</b>	<b>\$ 206,329.63</b>	<b>\$ 495,807.58</b>	<b>\$ 470,211.15</b>
29	<b>Fixed Assets</b>												
30	<b>Capital Assets</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	Accumulated Depreciation	-115,415.00	-115,415.00	-140,307.00	-140,307.00	-140,307.00	-140,307.00	-140,307.00	-140,307.00	-140,307.00	-140,307.00	21,013.00	21,013.00
32	Building	84,124.00	84,124.00	84,124.00	84,124.00	84,124.00	84,124.00	84,124.00	84,124.00	84,124.00	84,124.00	0.00	0.00
33	Building Improvements	232,187.00	232,187.00	232,187.00	232,187.00	232,187.00	232,187.00	232,187.00	232,187.00	232,187.00	232,187.00	0.00	0.00
34	Demonstration Garden	111,780.00	111,780.00	111,780.00	111,780.00	111,780.00	111,780.00	111,780.00	111,780.00	111,780.00	111,780.00	0.00	0.00
35	Furniture & Equipment	22,737.00	22,737.00	22,737.00	22,737.00	22,737.00	22,737.00	22,737.00	22,737.00	22,737.00	22,737.00	22,737.00	22,737.00
36	Land	40,876.00	40,876.00	40,876.00	40,876.00	40,876.00	40,876.00	40,876.00	40,876.00	40,876.00	40,876.00	0.00	0.00
37	Vehicles	59,592.00	59,592.00	59,592.00	59,592.00	59,592.00	59,592.00	59,592.00	59,592.00	59,592.00	59,592.00	59,592.00	59,592.00
38	<b>Total Capital Assets</b>	<b>\$ 435,881.00</b>	<b>\$ 435,881.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 103,342.00</b>	<b>\$ 103,342.00</b>
39	<b>Total Fixed Assets</b>	<b>\$ 435,881.00</b>	<b>\$ 435,881.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 410,989.00</b>	<b>\$ 103,342.00</b>	<b>\$ 103,342.00</b>

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2	<b>Statement of Assets, Liabilities Fund Balances</b>												
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40	<b>TOTAL ASSETS</b>	<b>\$ 652,885.84</b>	<b>\$ 625,421.98</b>	<b>\$ 629,731.89</b>	<b>\$ 614,946.16</b>	<b>\$ 611,291.91</b>	<b>\$ 600,310.66</b>	<b>\$ 585,880.30</b>	<b>\$ 582,029.11</b>	<b>\$ 598,597.86</b>	<b>\$ 617,318.63</b>	<b>\$ 599,149.58</b>	<b>\$ 573,553.15</b>
41	<b>LIABILITIES AND EQUITY</b>												
42	<b>Liabilities</b>												
43	<b>Current Liabilities</b>												
44	<b>Accounts Payable</b>												
45	<b>Accounts Payable</b>	41,466.93	46,096.61	44,082.90	41,542.31	51,294.48	51,891.69	46,362.61	50,355.45	54,634.20	59,789.76	32,084.45	9,082.41
46	<b>Total Accounts Payable</b>	<b>\$ 41,466.93</b>	<b>\$ 46,096.61</b>	<b>\$ 44,082.90</b>	<b>\$ 41,542.31</b>	<b>\$ 51,294.48</b>	<b>\$ 51,891.69</b>	<b>\$ 46,362.61</b>	<b>\$ 50,355.45</b>	<b>\$ 54,634.20</b>	<b>\$ 59,789.76</b>	<b>\$ 32,084.45</b>	<b>\$ 9,082.41</b>
47	<b>Credit Cards</b>												
48	<b>Visa Umpqua Bank</b>	0.00	0.00	0.00	3.40	0.00	0.00	0.00	1,144.71	0.00	0.00	0.00	0.00
49	<b>Total Credit Cards</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 3.40</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 1,144.71</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
50	<b>Other Current Liabilities</b>												
51	<b>Accrued Cost of Goods Sold</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52	<b>Accrued Payroll/Liabilites</b>	6,557.57	6,557.57	5,614.57	5,614.57	5,614.57	5,614.57	5,614.57	5,614.57	5,614.57	5,614.57	5,614.57	5,614.57
53	<b>Accrued Vacation</b>	7,061.57	7,061.57	3,556.47	3,556.47	3,556.47	3,556.47	3,556.47	3,556.47	3,556.47	3,556.47	3,556.47	3,556.47
54	<b>CARCD</b>	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00
55	<b>Customer Deposit</b>	61,125.00	61,125.00	61,125.00	61,125.00	61,125.00	61,125.00	61,125.00	61,125.00	61,125.00	61,125.00	61,125.00	61,125.00
56	<b>Deposits From Other Agencies</b>	63,091.20	63,091.20	63,091.20	63,091.20	63,091.20	63,091.20	63,091.20	63,091.20	63,091.20	63,091.20	63,091.20	63,091.20
57	<b>Payroll Liabilities</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58	<b>Wage Garnish</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59	<b>Total Payroll Liabilities</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
60	<b>Total Other Current Liabilities</b>	<b>\$ 157,835.34</b>	<b>\$ 157,835.34</b>	<b>\$ 153,387.24</b>	<b>\$ 153,387.24</b>	<b>\$ 153,387.24</b>	<b>\$ 153,387.24</b>	<b>\$ 153,387.24</b>	<b>\$ 153,387.24</b>	<b>\$ 153,387.24</b>	<b>\$ 153,387.24</b>	<b>\$ 133,387.24</b>	<b>\$ 133,387.24</b>
61	<b>Total Current Liabilities</b>	<b>\$ 199,302.27</b>	<b>\$ 203,931.95</b>	<b>\$ 197,470.14</b>	<b>\$ 194,932.95</b>	<b>\$ 204,681.72</b>	<b>\$ 205,278.93</b>	<b>\$ 199,749.85</b>	<b>\$ 204,887.40</b>	<b>\$ 208,021.44</b>	<b>\$ 213,177.00</b>	<b>\$ 165,471.69</b>	<b>\$ 142,469.65</b>
62	<b>Long-Term Liabilities</b>												
63	<b>Accrued Interest</b>	0.00	0.00	1,199.71	1,199.71	1,199.71	1,199.71	1,199.71	1,199.71	1,199.71	1,199.71	0.00	0.00
64	<b>Loan Payment - Comm. Bus. Bank</b>	190,595.68	190,595.68	188,195.97	186,995.97	184,595.97	183,395.97	182,195.97	182,195.97	179,795.97	179,795.97	1,200.00	0.00
65	<b>Total Long-Term Liabilities</b>	<b>\$ 190,595.68</b>	<b>\$ 190,595.68</b>	<b>\$ 189,395.68</b>	<b>\$ 188,195.68</b>	<b>\$ 185,795.68</b>	<b>\$ 184,595.68</b>	<b>\$ 183,395.68</b>	<b>\$ 183,395.68</b>	<b>\$ 180,995.68</b>	<b>\$ 180,995.68</b>	<b>\$ 1,200.00</b>	<b>\$ 0.00</b>
66	<b>Total Liabilities</b>	<b>\$ 389,897.95</b>	<b>\$ 394,527.63</b>	<b>\$ 386,865.82</b>	<b>\$ 383,128.63</b>	<b>\$ 390,477.40</b>	<b>\$ 389,874.61</b>	<b>\$ 383,145.53</b>	<b>\$ 388,283.08</b>	<b>\$ 389,017.12</b>	<b>\$ 394,172.68</b>	<b>\$ 166,671.69</b>	<b>\$ 142,469.65</b>
67	<b>Equity</b>												
68	<b>Fund Balance</b>	366,679.91	366,679.91	366,679.91	242,866.07	242,866.07	242,866.07	242,866.07	242,866.07	242,866.07	242,866.07	242,866.07	242,866.07
69	<b>Net Income</b>	-103,692.02	-135,785.56	-123,813.84	-11,048.54	-22,051.56	-32,430.02	-40,131.30	-49,120.04	-33,285.33	-19,720.12	189,611.82	188,217.43
70	<b>Total Equity</b>	<b>\$ 262,987.89</b>	<b>\$ 230,894.35</b>	<b>\$ 242,866.07</b>	<b>\$ 231,817.53</b>	<b>\$ 220,814.51</b>	<b>\$ 210,436.05</b>	<b>\$ 202,734.77</b>	<b>\$ 193,746.03</b>	<b>\$ 209,580.74</b>	<b>\$ 223,145.95</b>	<b>\$ 432,477.89</b>	<b>\$ 431,083.50</b>
71	<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 652,885.84</b>	<b>\$ 625,421.98</b>	<b>\$ 629,731.89</b>	<b>\$ 614,946.16</b>	<b>\$ 611,291.91</b>	<b>\$ 600,310.66</b>	<b>\$ 585,880.30</b>	<b>\$ 582,029.11</b>	<b>\$ 598,597.86</b>	<b>\$ 617,318.63</b>	<b>\$ 599,149.58</b>	<b>\$ 573,553.15</b>

**MISSION RESOURCE CONSERVATION DIST**  
**A/P Aging Detail**  
As of March 31, 2024

	<b>Date</b>	<b>Transacti on Type</b>	<b>Num</b>	<b>Vendor</b>	<b>Due Date</b>	<b>Past Due</b>	<b>Open Balance</b>
<b>&gt;90 Days</b>	01/02/2024	Bill	MEMB-FY24	NACD	01/12/2024	92	100.00
							<b>\$ 100.00</b>
<b>1 - 30 Days</b>	02/29/2024	Bill	VIS022924	Umpqua Bank	03/25/2024	19	1,155.08
							<b>\$ 1,155.08</b>
<b>Current</b>	03/31/2024	Bill	102	Fallbrook Regional Health District	04/01/2024	12	680.00
	12/06/2023	Bill	STMT23-24	SD County Vector Control	04/10/2024	3	17.47
	03/04/2024	Bill	INV33500029	Verizon	04/18/2024	-5	57.00
	4/1/2024	Bill	DGC.MRCD.# 1.3.2024	Darcy Cook	5/1/2024	-30	4,440.00
	4/6/2024	Bill	96310088	Shell	4/26/2024	-26	217.95
							<b>\$ 5,412.42</b>
<b>TOTAL</b>							<b>\$ 6,667.50</b>

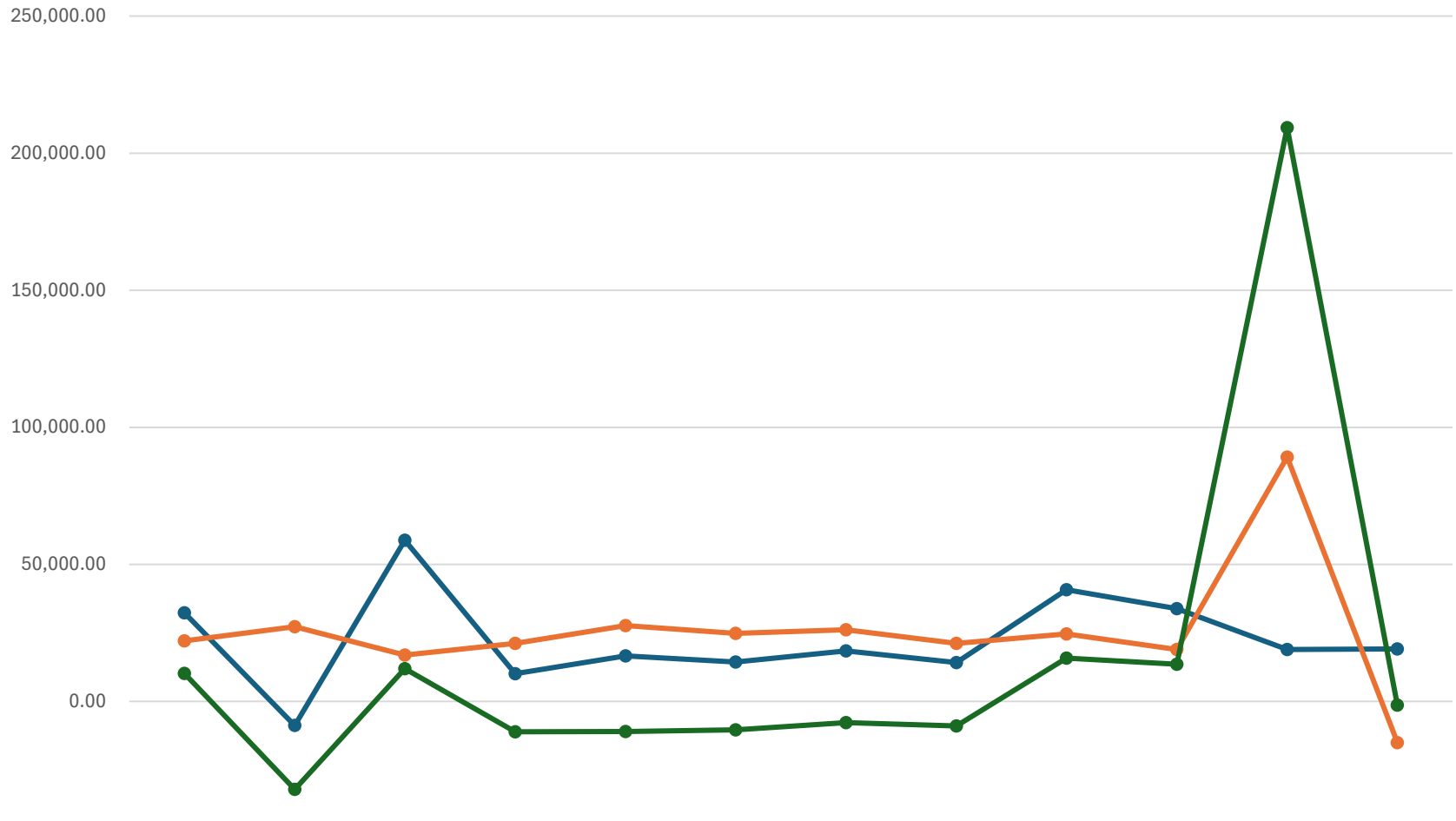
## Income Statement Trend Report for last 4 quarters



	Description	Apr-Jun '23	Jul-Sept '23	Oct-Dec '23	Jan-Mar '24
Series1	0	82,319.88	41,142.86	73,299.06	71,898.61
Series2	0	66,216.68	73,546.11	71,850.97	93,056.96
Series3	0	(9,934.85)	(32,430.02)	(855.31)	221,502.76
Series4					

● Series1   
 ● Series2   
 ● Series3   
 ● Series4

## Income Statement Trend Report for 12 month period



	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024
● Total Income	32,342.72	(8,803.33)	58,780.49	10,143.93	16,610.46	14,388.47	18,412.15	14,138.74	40,748.17	33,861.67	18,922.58	19,114.36
● Total Expenses	22,041.00	27,258.91	16,916.77	21,165.70	27,613.48	24,766.93	26,113.43	21,123.63	24,613.91	18,938.21	89,117.33	(14,998.58)
● Net Income	10,186.97	(32,093.54)	11,971.72	(11,048.54)	(11,003.02)	(10,378.46)	(7,701.28)	(8,988.74)	15,834.71	13,565.21	209,331.94	(1,394.39)

● Total Income   
 ● Total Expenses   
 ● Net Income

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	<b>Mission Resource Conservation District</b>													
2	<b>Statement of Revenues Expenses</b>													
3	April 2023 - March 2024													
4														
5		Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Total
6	<b>Income</b>													
7	Agricultural Program	7,227.90	0.00	10,770.91	0.00	972.50	1,836.25	2,618.25	(2,793.58)	7,021.90	6,812.63	605.54	272.18	35,344.48
8	AG Efficiency	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	1,970.95	6,917.63	2,584.14	0.00	0.00	16,472.72
9	AG Evaluation	1,443.75	6,600.00	18,600.00	0.00	0.00	0.00	0.00	0.00	6,600.00	5,400.00	4,826.31	1,200.00	44,670.06
10	Ag Soil Moisture Sensor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,100.00	680.40	0.00	0.00	0.00	1,780.40
11	CDFA	275.00	0.00	0.00	517.50	0.00	0.00	110.00	0.00	0.00	859.85	0.00	665.00	2,427.35
12	TEAM	0.00	0.00	425.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	425.00
13	Crop Swap	0.00	0.00	425.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	425.00
14	TEAM - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,438.50	4,529.92	10,492.67	16,461.09
15	<b>Total TEAM</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 850.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,438.50</b>	<b>\$ 4,529.92</b>	<b>\$ 10,492.67</b>	<b>\$ 17,311.09</b>
16	<b>Total Agricultural Program</b>	<b>\$ 8,946.65</b>	<b>\$ 6,600.00</b>	<b>\$ 35,220.91</b>	<b>\$ 517.50</b>	<b>\$ 972.50</b>	<b>\$ 1,836.25</b>	<b>\$ 2,728.25</b>	<b>\$ 277.37</b>	<b>\$ 21,219.93</b>	<b>\$ 17,095.12</b>	<b>\$ 9,961.77</b>	<b>\$ 12,629.85</b>	<b>\$ 118,006.10</b>
17	General Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18	Community Garden	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	310.00	0.00	0.00	310.00
19	Interest Income	155.69	0.60	1,979.15	(686.60)	0.36	621.27	131.83	0.00	532.96	228.36	0.01	0.01	2,963.64
20	Property Taxes	12,469.14	2,562.66	1,541.68	0.00	687.83	251.03	542.84	1,812.42	14,645.52	6,758.79	0.00	0.00	41,271.91
21	SD County FMV	0.00	0.00	(172.03)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(172.03)
22	<b>Total General Revenues</b>	<b>\$ 12,624.83</b>	<b>\$ 2,563.26</b>	<b>\$ 3,348.80</b>	<b>\$ (686.60)</b>	<b>\$ 688.19</b>	<b>\$ 872.30</b>	<b>\$ 674.67</b>	<b>\$ 1,812.42</b>	<b>\$ 15,178.48</b>	<b>\$ 7,297.15</b>	<b>\$ 0.01</b>	<b>\$ 0.01</b>	<b>\$ 44,373.52</b>
23	Landscape	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24	OC Landscape	9,716.40	0.00	19,617.02	9,354.90	14,949.77	11,679.92	15,009.23	11,595.35	3,894.00	8,978.00	8,734.00	5,202.00	118,730.59
25	SD Landscape	0.00	0.00	443.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	443.76
26	<b>Total Landscape</b>	<b>\$ 9,716.40</b>	<b>\$ -</b>	<b>\$ 20,060.78</b>	<b>\$ 9,354.90</b>	<b>\$ 14,949.77</b>	<b>\$ 11,679.92</b>	<b>\$ 15,009.23</b>	<b>\$ 11,595.35</b>	<b>\$ 3,894.00</b>	<b>\$ 8,978.00</b>	<b>\$ 8,734.00</b>	<b>\$ 5,202.00</b>	<b>\$ 119,174.35</b>
27	SDCWA - AIEP	0.00	0.00	150.00	0.00	0.00	0.00	0.00	453.60	0.00	491.40	226.80	0.00	1,321.80
28	Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	455.76	0.00	0.00	0.00	455.76
29	Weed Management Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	EMP Project	0.00	(17,966.59)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(17,966.59)
31	Wildlife Conservation Board	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,282.50	1,282.50
32	<b>Total Weed Management Grants</b>	<b>\$ -</b>	<b>\$ (17,966.59)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,282.50</b>	<b>\$ (16,684.09)</b>
33	Wildfire Program	46.00	0.00	0.00	360.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	406.28
34	IERCD	1,008.84	0.00	0.00	597.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,606.69
35	<b>Total Wildfire Program</b>	<b>\$ 1,054.84</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 958.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,012.97</b>
36	<b>Total Income</b>	<b>\$ 32,342.72</b>	<b>\$ (8,803.33)</b>	<b>\$ 58,780.49</b>	<b>\$ 10,143.93</b>	<b>\$ 16,610.46</b>	<b>\$ 14,388.47</b>	<b>\$ 18,412.15</b>	<b>\$ 14,138.74</b>	<b>\$ 40,748.17</b>	<b>\$ 33,861.67</b>	<b>\$ 18,922.58</b>	<b>\$ 19,114.36</b>	<b>\$ 268,660.41</b>
37	<b>Cost of Goods Sold</b>													
38	Program Passthrough	0.00	1,500.00	0.00	26.77	0.00	0.00	0.00	0.00	299.55	133.65	0.00	0.00	1,959.97
39	Agricultural Rebate	114.75		5,000.00	0.00	0.00	0.00	0.00	2,003.85	0.00	2,584.15	4,826.31	1,578.78	16,107.84
40	Weed Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,359.55)	0.00	0.00	(1,359.55)
41	WETA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
42	<b>Total Program Passthrough</b>	<b>\$ 114.75</b>	<b>\$ 1,500.00</b>	<b>\$ 5,000.00</b>	<b>\$ 26.77</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,003.85</b>	<b>\$ 299.55</b>	<b>\$ 1,358.25</b>	<b>\$ 4,826.31</b>	<b>\$ 2,578.78</b>	<b>\$ 17,708.26</b>
43	<b>Total Cost of Goods Sold</b>	<b>\$ 114.75</b>	<b>\$ 1,500.00</b>	<b>\$ 5,000.00</b>	<b>\$ 26.77</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,003.85</b>	<b>\$ 299.55</b>	<b>\$ 1,358.25</b>	<b>\$ 4,826.31</b>	<b>\$ 2,578.78</b>	<b>\$ 17,708.26</b>
44	<b>Gross Profit</b>	<b>\$ 32,227.97</b>	<b>\$ (10,303.33)</b>	<b>\$ 53,780.49</b>	<b>\$ 10,117.16</b>	<b>\$ 16,610.46</b>	<b>\$ 14,388.47</b>	<b>\$ 18,412.15</b>	<b>\$ 12,134.89</b>	<b>\$ 40,448.62</b>	<b>\$ 32,503.42</b>	<b>\$ 14,096.27</b>	<b>\$ 16,535.58</b>	<b>\$ 250,952.15</b>
45	<b>Expenses</b>													



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
46	Facilities Overhead	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
47	Automobile Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00	127.30	352.30
48	Fastrak	210.00	0.00	0.00	0.00	210.00	0.00	210.00	0.00	0.00	0.00	0.00	0.00	630.00
49	Fleet Management	19.95	34.95	57.00	0.00	57.00	57.00	57.00	57.00	57.00	57.00	57.00	57.00	567.90
50	Fuel	418.51	475.80	716.90	343.96	0.00	717.73	749.03	0.00	358.55	229.32	505.61	349.72	4,865.13
51	Vehicle Repairs	170.38	0.00	68.62	0.00	68.62	0.00	68.62	0.00	593.46	79.16	0.00	0.00	1,048.86
52	<b>Total Automobile Expense</b>	<b>\$ 818.84</b>	<b>\$ 510.75</b>	<b>\$ 842.52</b>	<b>\$ 343.96</b>	<b>\$ 335.62</b>	<b>\$ 774.73</b>	<b>\$ 1,084.65</b>	<b>\$ 57.00</b>	<b>\$ 1,009.01</b>	<b>\$ 365.48</b>	<b>\$ 787.61</b>	<b>\$ 534.02</b>	<b>\$ 7,464.19</b>
53	Building Maintenance	151.83	151.83	151.83	155.23	156.38	156.38	92.00	92.00	109.47	0.00	92.00	0.00	1,308.95
54	Community Garden Expense	0.00	156.69	41.27	0.00	0.00	0.00	0.00	421.71	18.75	0.00	0.00	0.00	638.42
55	Equipment Replacement	0.00	0.00	0.00	0.00	0.00	0.00	15.02	0.00	0.00	0.00	0.00	0.00	15.02
56	Insurance	1,670.81	3,422.55	(1,509.28)	1,608.93	1,143.63	1,608.93	1,741.24	1,608.93	1,608.93	1,608.93	1,608.93	1,608.93	17,731.46
57	Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,183.00	680.00	1,863.00
58	Telephone	448.73	448.73	448.73	448.82	318.84	578.80	474.06	451.01	451.01	450.98	408.03	0.00	4,927.74
59	Utilities	296.21	295.27	286.20	321.82	369.63	235.14	269.28	214.94	319.87	322.92	200.55	0.00	3,131.83
60	<b>Total Facilities Overhead</b>	<b>\$ 3,386.42</b>	<b>\$ 4,985.82</b>	<b>\$ 261.27</b>	<b>\$ 2,878.76</b>	<b>\$ 2,324.10</b>	<b>\$ 3,353.98</b>	<b>\$ 3,676.25</b>	<b>\$ 2,845.59</b>	<b>\$ 3,517.04</b>	<b>\$ 2,748.31</b>	<b>\$ 4,280.12</b>	<b>\$ 2,822.95</b>	<b>\$ 37,080.61</b>
61	Labor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62	Bonus Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00
63	Dental Insurance	100.94	132.34	69.54	100.94	69.54	100.94	(62.80)	100.94	100.94	(62.80)	0.00	0.00	650.52
64	Health Insurance	(434.58)	987.59	553.01	1,975.18	(651.87)	1,975.18	770.30	(434.58)	770.30	(434.58)	0.00	0.00	5,075.95
65	Payroll Tax Expenses	1,197.61	1,332.82	1,379.38	1,013.66	1,593.57	1,170.02	1,162.47	1,178.03	1,439.63	1,739.76	4,371.88	1,384.18	18,963.01
66	Wages	13,926.66	15,146.76	11,857.93	13,097.41	21,404.49	15,482.48	15,692.91	16,041.82	15,121.03	13,378.69	31,979.43	14,101.86	197,231.47
67	Work Comp	212.08	212.08	(109.48)	145.98	145.98	145.98	145.98	145.98	145.98	145.98	145.98	145.98	1,628.50
68	<b>Total Labor</b>	<b>\$ 15,002.71</b>	<b>\$ 17,811.59</b>	<b>\$ 13,750.38</b>	<b>\$ 16,333.17</b>	<b>\$ 22,561.71</b>	<b>\$ 18,874.60</b>	<b>\$ 17,708.86</b>	<b>\$ 17,032.19</b>	<b>\$ 17,577.88</b>	<b>\$ 14,767.05</b>	<b>\$ 43,997.29</b>	<b>\$ 15,632.02</b>	<b>\$ 231,049.45</b>
69	Office & Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70	Dues and Subscriptions	60.00	0.00	0.00	100.00	0.00	0.00	1,790.00	0.00	0.00	100.00	0.00	0.00	2,050.00
71	Equipment Lease	348.81	275.03	270.16	253.62	253.62	255.72	260.55	260.55	260.55	260.55	267.44	0.00	2,966.60
72	Interest Expense	711.42	0.00	1,297.50	701.23	1,401.31	696.73	683.23	0.00	1,396.07	0.00	(69.52)	(1,200.00)	5,617.97
73	Late Fees	0.00	7.00	0.00	33.62	9.01	17.74	0.00	0.00	63.89	0.00	0.00	0.00	131.26
74	Moving Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,101.48	0.00	1,101.48
75	Office Expense	0.00	26.96	51.78	0.00	168.43	387.86	59.24	0.00	728.18	0.00	2,785.08	7.32	4,214.85
76	Payroll Service Fees	165.50	205.26	208.00	208.00	221.00	306.00	311.00	311.00	396.00	388.00	388.00	0.00	3,107.76
77	Postage and Delivery	63.00	26.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.30	0.00	92.65
78	Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,928.55	(32,928.55)	0.00
79	Auditor	479.17	479.17	479.17	583.33	583.33	583.33	583.33	583.33	583.33	583.33	2,583.33	0.00	8,104.15
80	Certificate Requests	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
81	Legal Fees	1,750.00	3,200.00	50.00	0.00	0.00	0.00	800.00	0.00	0.00	0.00	0.00	0.00	5,800.00
82	SD County Collection Costs	0.00	0.00	424.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	424.54
83	<b>Total Professional Fees</b>	<b>\$ 2,229.17</b>	<b>\$ 3,679.17</b>	<b>\$ 1,003.71</b>	<b>\$ 583.33</b>	<b>\$ 583.33</b>	<b>\$ 583.33</b>	<b>\$ 1,383.33</b>	<b>\$ 583.33</b>	<b>\$ 583.33</b>	<b>\$ 583.33</b>	<b>\$ 35,511.88</b>	<b>\$ (32,928.55)</b>	<b>\$ 14,378.69</b>
84	Travel, Training & Meeting	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	0.00	0.00	0.00	0.00	150.00
85	Website Maintenance & IT Support	73.97	241.73	73.97	73.97	90.97	290.97	90.97	90.97	90.97	90.97	852.26	0.00	2,061.72
86	<b>Total Office &amp; Admin</b>	<b>\$ 3,651.87</b>	<b>\$ 4,461.50</b>	<b>\$ 2,905.12</b>	<b>\$ 1,953.77</b>	<b>\$ 2,727.67</b>	<b>\$ 2,538.35</b>	<b>\$ 4,728.32</b>	<b>\$ 1,245.85</b>	<b>\$ 3,518.99</b>	<b>\$ 1,422.85</b>	<b>\$ 40,839.92</b>	<b>\$ (34,121.23)</b>	<b>\$ 35,872.98</b>
87	Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	667.68	667.68
88	<b>Total Expenses</b>	<b>\$ 22,041.00</b>	<b>\$ 27,258.91</b>	<b>\$ 16,916.77</b>	<b>\$ 21,165.70</b>	<b>\$ 27,613.48</b>	<b>\$ 24,766.93</b>	<b>\$ 26,113.43</b>	<b>\$ 21,123.63</b>	<b>\$ 24,613.91</b>	<b>\$ 18,938.21</b>	<b>\$ 89,117.33</b>	<b>\$ (14,998.58)</b>	<b>\$ 304,670.72</b>
89	Net Operating Income	\$ 10,186.97	\$ (37,562.24)	\$ 36,863.72	\$ (11,048.54)	\$ (11,003.02)	\$ (10,378.46)	\$ (7,701.28)	\$ (8,988.74)	\$ 15,834.71	\$ 13,565.21	\$ (75,021.06)	\$ 31,534.16	\$ (53,718.57)
90	Other Income													
91	Gain/Loss Asset Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	630,784.00	0.00	630,784.00

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
92	Other Income	0.00	5,468.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	6,468.70
93	Total Other Income	\$ -	\$ 5,468.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 631,784.00	\$ -	\$ 637,252.70
94	Other Expenses													
95	Cost of Asset Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,928.55	32,928.55
96	Depreciation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
97	Depreciation	0.00	0.00	24,892.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	347,431.00	0.00	372,323.00
98	Total Depreciation	\$ -	\$ -	\$ 24,892.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 347,431.00	\$ -	\$ 372,323.00
99	Total Other Expenses	\$ -	\$ -	\$ 24,892.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 347,431.00	\$ 32,928.55	\$ 405,251.55
100	Net Other Income	\$ -	\$ 5,468.70	\$ (24,892.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 284,353.00	\$ (32,928.55)	\$ 232,001.15
101	Net Income	\$ 10,186.97	\$ (32,093.54)	\$ 11,971.72	\$ (11,048.54)	\$ (11,003.02)	\$ (10,378.46)	\$ (7,701.28)	\$ (8,988.74)	\$ 15,834.71	\$ 13,565.21	\$ 209,331.94	\$ (1,394.39)	\$ 178,282.58
102														
103														
104														
105														
106														
107	Description	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	
108	Total Income	32,342.72	(8,803.33)	58,780.49	10,143.93	16,610.46	14,388.47	18,412.15	14,138.74	40,748.17	33,861.67	18,922.58	19,114.36	
109	Total Expenses	22,041.00	27,258.91	16,916.77	21,165.70	27,613.48	24,766.93	26,113.43	21,123.63	24,613.91	18,938.21	89,117.33	(14,998.58)	
110	Net Income	10,186.97	(32,093.54)	11,971.72	(11,048.54)	(11,003.02)	(10,378.46)	(7,701.28)	(8,988.74)	15,834.71	13,565.21	209,331.94	(1,394.39)	
111														
112														
113														
114														
115														
116														
117	Description	Apr-Jun '23	Jul-Sept '23	Oct-Dec '23	Jan-Mar '24									
118	Total Income	82,319.88	41,142.86	73,299.06	71,898.61									
119	Total Expenses	66,216.68	73,546.11	71,850.97	93,056.96									
120	Net Income	(9,934.85)	(32,430.02)	(855.31)	221,502.76									

Saturday, Apr 13, 2024 10:22:53 AM GMT-7 - Accrual Basis



**MISSION RESOURCE CONSERVATION DISTRICT**  
138 S. Brandon Street, Fallbrook, CA 92028

**District Regular Board Meeting, March 20, 2024**  
7:00 p.m.

**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at 7:00 pm.

**II. Welcome Guests**

Guests present: Jerri Patchett, Fallbrook Beautification Alliance; Lance Andersen; and, Celine Morales, NRCS.

**III. Roll Call, Determination of Quorum - Directors Present:** Scott Murray, Julia Escamilla, Peggy Brown, Victor Santos, and Bob Lin – A quorum was confirmed.

Associate Directors present: Ross Pike and Mark Mervich. Staff present: Ani Vartanians.

**IV. Additions to the Agenda (Gov. Code 54954.2(b))**

There were no additions to the Agenda, however, Item 4-1 was moved forward in the Agenda to follow after Consent Items and a portion of Item 4-2 was moved to Closed Session.

**V. Oral Communications to the Board of Directors (Gov. Code 54954.3 (a))**

There were no oral communications to the Board of Directors.

**SECTION 1 – CONSENT ITEMS**

Consent Calendar items are routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

1-A: Treasurer's Reports – February 2024

1-B: Monthly Expenses – February 2024

1-C: Minutes – January 15, 2024 and February 27, 2024

A motion was made by Director Brown to approve the Consent Items as presented. The motion was seconded by Director Santos. The motion was carried by the following votes:

Scott Murray – Aye  
Julia Escamilla – Aye  
Bob Lin – Aye  
Victor Santos – Aye  
Peggy Brown - Aye



## **SECTION 2 – STAFF, OTHER AGENCY, DIRECTOR, COMMITTEE REPORTS**

**2-A: NRCS Report** – Celine Morales of NRCS provided three handouts: the March NRCS report, Civil Rights Responsibilities for Partners Checklist, and a copy of the Effective DC Training PowerPoint presentation. She also gave an overview of current staffing and a contract status update. She will be collecting signatures from all Directors to affirm the review of civil rights responsibilities at the next regularly scheduled board meeting.

**2-B: District Manager Report** – There was none.

**2-C: Directors’ Reports** - Director Escamilla reported that the Metropolitan Water District of Southern California will be continuing with water conservation incentives for the FY 2024-25. Associate Director Mervich reported on the Equinox Celebration held at the Community Garden.

**2-D: Legislative Update** – There was none.

**2-E: Board Committee Reports** – Director Escamilla updated the Directors on the Programs Committee efforts. The Programs Committee will be meeting regularly on a biweekly basis in order to secure new grant funding as well as explore fee-for- services opportunities.

**SECTION 3 – CORRESPONDENCE** – Nothing to report.

## **SECTION 4 – BOARD ACTION / DISCUSSION ITEMS**

**4-1: Mission Medians Project – Fallbrook Beautification Alliance, Jerri Patchett – Fallbrook Village Association (Action)**, Ms. Patchett reported that after 20 years of serving the community by maintaining the road medians on Mission Road, from the high school to Rocky Crest, the Fallbrook Beautification Alliance (BFA) will be closing. The BFA would like the District to assume the responsibility for the medians as it fits well within the District’s scope of purpose. After further discussion, the Directors requested that Ms. Patchett provide additional income/expense information at the next regularly scheduled Board meeting.

**4-2: District Staff and Current Staff Vacancies - (Action)** - A portion of this Item was moved to closed session. However, the Board continued its discussion with Lance Andersen regarding his proposal to continue managing the District’s Regional Conservation Participation Program (RCPP) as a consultant. Mr. Andersen provided details on how the RCPP works, it benefits to the community, and how it needs to be managed moving forward. After discussion the Board agreed that it would be beneficial to move forward and provided further direction to Mr. Lance and Director Murray to work together to draft a Professional Agreement too present to the full Board.

**4-3: Request to Co-sponsor Special District Grant Accessibility Act HR 7525 (Action)** – Director Escamilla provided an overview of HR 7525 and provided a CSDA handout. A motion was made by Director Escamilla to support Act HR 7525. The motion was seconded by Director Lin. The motion was carried by the following votes:

Scott Murray – Aye  
Julia Escamilla – Aye  
Bob Lin – Aye



Victor Santos – Aye  
Peggy Brown - Aye

**4-4: Consideration to Discontinue ZOOM Access at Regular Board Meetings**

**(Possible Action)** - The pros and cons providing digital meeting access were discussed. A motion was made by Director Brown to discontinue the provision of digital meeting access. The motion was seconded by Director Lin. The motion was carried by the following votes:

Scott Murray – Aye  
Julia Escamilla – Abstain  
Bob Lin – Aye  
Victor Santos – Nay  
Peggy Brown - Aye

**SECTION 5 – LEGAL MATTERS**

The Board convened to closed session at 9:00 pm to discuss personnel matters. After discussion, a motion was made by Director Brown to reconvene to open session. The motion was seconded by Director Murray. The motion passed by the following votes:

Scott Murray – Aye  
Julia Escamilla – Aye  
Bob Lin – Aye  
Victor Santos – Aye  
Peggy Brown - Aye

The Board reconvened to open session at 9:57 pm and provided the following report: A motion was made by Director Lin to offer a promotion to Ani Vartanians as the District Manager, which will include a hourly wage increase to \$35/hour. The motion was seconded by Director Santos and passed by the following votes:

Scott Murray – Aye  
Julia Escamilla – Aye  
Bob Lin – Aye  
Victor Santos – Aye  
Peggy Brown - Aye

**SECTION 6 – AGENDA SUGGESTIONS FOR NEXT MEETING & ADJOURNMENT**

The following suggestions were made for agenda items for the next Board Meeting - Review current meeting date/time; discuss the need of a grant-writing consultant; and, approve revised budget.

Being no further business, the meeting was adjourned at 9:59 pm.

**MINUTES APPROVED** on \_\_\_\_\_ **2024**

**Approved By:** \_\_\_\_\_

**Attest By:** \_\_\_\_\_



**Emergency District Board Meeting, Monday, April 1, 2024**

7:00 p.m.

138 South Brandon Road, Fallbrook, CA 92028

**MINUTES**

- I. **Call to Order** – President Scott Murray called the meeting to order at 10:05 am.
- II. **Welcome to Guests** – No guests were present.
- III. **Roll Call, Determination of Quorum**  
Directors Present: Scott Murray, Julia Escamilla, Peggy Brown, and Victor Santos.  
A quorum was confirmed.
- IV. **Oral Communications to the Board of Directors (Gov. Code 54954.3 (a)).**  
There were none.

**SECTION 1 – CONSENT ITEMS** – There were none

**SECTION 2 – STAFF, OTHER AGENCY, DIRECTOR, COMMITTEE REPORTS** –  
Nothing to report.

**SECTION 3 – CORRESPONDENCE** – Nothing to report.

**SECTION 4 - BOARD ACTION/DISCUSSION ITEMS**

**4-A:** Consider approval of a resolution to submit with the NACD Urban and Community Conservation Grant – 2024, as required by the NACD Request for Proposal.

Director Santos presented Resolution 24-01 and answered Directors' questions. A motion was made by Director Brown to adopt Resolution 24-01 and seconded by Director Santos. The motion passed by the following votes:

Murray – Aye  
Escamilla – Aye  
Santos – Aye  
Brown – Aye  
Linn - Absent

**4-B:** Consider approval of a resolution to submit with the San Diego County's Neighborhood Enhancement grant as required by the grant's Request for Proposal.



Director Escamilla presented Resolution 24-02 and answered Directors' questions. A motion was made by Director Santos to adopt Resolution 24-01 and seconded by Director Brown. The motion passed by the following votes:

Murray – Aye  
Escamilla – Aye  
Santos – Aye  
Brown – Aye  
Linn - Absent

**SECTION 5 - LEGAL MATTERS – There were none.**

**SECTION 6 - AGENDA SUGGESTIONS FOR NEXT MEETING & ADJOURNMENT**

There being no further business the meeting adjourned at 10:25 am.

**MINUTES APPROVED** on \_\_\_\_\_ **2024**

**Approved By:** \_\_\_\_\_

**Attest By:** \_\_\_\_\_