



**.MISSION RESOURCE CONSERVATION DISTRICT**

138 S. Brandon Rd, Fallbrook, CA 92028

**Board Meeting, Monday – May 19, 2025**

3:00 p.m.

**AGENDA**

**I. CALL TO ORDER**

**II. Welcome Guests**

**III. Roll Call, Determination of Quorum**

**IV. Additions to the Agenda (Gov. Code 54954.2(b))**

In accordance with Government Code Section 54954.2 (the Brown Act), additions/changes to the agenda generally require a determination by a two-thirds majority vote of the members of the Board present at the meeting, or, if less than two-thirds of the members present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

**V. Oral Communications to the Board of Directors (Gov. Code 54954.3 (a))**

This portion of the agenda may be used by any person to address the Board of Directors on any matter within the jurisdiction of Mission Resource Conservation District. However, depending on the subject matter, the Board of Directors may be unable to respond to at this time until the specific item is placed on the addenda at a future meeting in accordance with the Brown Act. Speakers are limited to three minutes.

**SECTION 1 – CONSENT ITEMS**

Consent Calendar items are routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

1-A: Treasurer's Reports

1-B: Monthly Expenses

1-C: Minutes – 04/21/2025

**SECTION 2 – STAFF, OTHER AGENCY, DIRECTOR, COMMITTEE REPORTS**

2-A: NRCS Report

2-B: District Manager Report

2-C: Directors' Reports

2-D: Legislative Updates -Ross Pike

2-E: Board Committee Reports

2-F: Staff Introduction- Lisa Dibbell



**SECTION 3 – CORRESPONDENCE**

**SECTION 4 – BOARD ACTION / DISCUSSION ITEMS**

4-1: LAFCO MSR (*Discussion*)

4-2: Board Member retirement and appointment (*Discussion and Possible action*)

4-3: Disclosure and review of all grant applications under consideration by Staff or Directors (*Discussion and Possible action*)

4-4: Monthly report on Grant applications, awards, and progress to be provided to the Board (*Discussion and Possible action*)

4-5: Community Garden updates and CBP funding (*Discussion and Possible action*)

**SECTION 5 – LEGAL MATTERS**

**SECTION 6 – AGENDA SUGGESTIONS - NEXT MEETING 6/17/2025 & ADJOURNMENT**

# Mission Resource Conservation District

## Profit Loss

April 2025

	TOTAL				
	APR 2025	MAR 2025 (PP)	CHANGE	JUL 2024 - APR 2025 (YTD)	% OF INCOME
<b>Income</b>					
Agricultural Program	21,166.31	15,905.98	5,260.33	82,433.74	30.96 %
TEAM	0.00	0.00	0.00	0.00	0.00 %
TEAM - Other	9,081.25	10,143.75	-1,062.50	52,168.73	13.28 %
<b>Total TEAM</b>	<b>9,081.25</b>	<b>10,143.75</b>	<b>-1,062.50</b>	<b>52,168.73</b>	<b>13.28 %</b>
AG Evaluation	8,769.20	4,200.00	4,569.20	35,512.03	12.83 %
CDFA	8,000.00	0.00	8,000.00	32,100.90	11.70 %
AG Efficiency	0.00	0.00	0.00	3,900.82	0.00 %
Ag Soil Moisture Sensor	0.00	0.00	0.00	453.60	0.00 %
NACD	0.00	630.74	-630.74	470.42	0.00 %
<b>Total Agricultural Program</b>	<b>47,016.76</b>	<b>30,880.47</b>	<b>16,136.29</b>	<b>207,040.24</b>	<b>68.78 %</b>
General Revenues	0.00	0.00	0.00	0.00	0.00 %
Property Taxes	14,801.74	1,247.42	13,554.32	43,295.88	21.65 %
Interest Income	1,281.18	1,040.38	240.80	10,889.00	1.87 %
Home & Fire Assessment	0.00	3,600.00	-3,600.00	3,600.00	0.00 %
<b>Total General Revenues</b>	<b>16,082.92</b>	<b>5,887.80</b>	<b>10,195.12</b>	<b>57,784.88</b>	<b>23.53 %</b>
Landscape	0.00	0.00	0.00	0.00	0.00 %
OC Landscape	4,885.75	13,085.50	-8,199.75	102,609.25	7.15 %
<b>Total Landscape</b>	<b>4,885.75</b>	<b>13,085.50</b>	<b>-8,199.75</b>	<b>102,609.25</b>	<b>7.15 %</b>
Services	374.72	4,334.40	-3,959.68	46,791.05	0.55 %
SDCWA - AIEP	0.00	0.00	0.00	1,134.00	0.00 %
Weed Management Grants	0.00	0.00	0.00	3,625.65	0.00 %
Mission Median	0.00	0.00	0.00	2,000.00	0.00 %
<b>Total Weed Management Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,625.65</b>	<b>0.00 %</b>
Wildfire Program	0.00	0.00	0.00	0.00	0.00 %
IERCD	0.00	0.00	0.00	-16.47	0.00 %
<b>Total Wildfire Program</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-16.47</b>	<b>0.00 %</b>
<b>Total Income</b>	<b>\$68,360.15</b>	<b>\$54,188.17</b>	<b>\$14,171.98</b>	<b>\$420,968.60</b>	<b>100.00 %</b>
<b>Cost of Goods Sold</b>					
Program Passthrough	17,164.42	5,512.84	11,651.58	65,224.79	25.11 %
WETA	7,000.00	0.00	7,000.00	11,500.00	10.24 %
WCB	519.19	0.00	519.19	987.65	0.76 %
Weed Management	0.00	0.00	0.00	2,643.67	0.00 %
<b>Total Program Passthrough</b>	<b>24,683.61</b>	<b>5,512.84</b>	<b>19,170.77</b>	<b>80,356.11</b>	<b>36.11 %</b>
<b>Total Cost of Goods Sold</b>	<b>\$24,683.61</b>	<b>\$5,512.84</b>	<b>\$19,170.77</b>	<b>\$80,356.11</b>	<b>36.11 %</b>
<b>GROSS PROFIT</b>	<b>\$43,676.54</b>	<b>\$48,675.33</b>	<b>\$ -4,998.79</b>	<b>\$340,612.49</b>	<b>63.89 %</b>
<b>Expenses</b>					
Labor	0.00	0.00	0.00	0.00	0.00 %
Wages	24,517.00	25,796.25	-1,279.25	228,120.84	35.86 %
Payroll Tax Expenses	2,033.51	2,260.58	-227.07	20,240.91	2.97 %

# Mission Resource Conservation District

## Profit Loss

April 2025

	TOTAL				
	APR 2025	MAR 2025 (PP)	CHANGE	JUL 2024 - APR 2025 (YTD)	% OF INCOME
Health Insurance	490.39	431.22	59.17	2,283.95	0.72 %
Work Comp	109.61	109.61	0.00	1,096.05	0.16 %
Dental Insurance	0.00	0.00	0.00	163.74	0.00 %
<b>Total Labor</b>	<b>27,150.51</b>	<b>28,597.66</b>	<b>-1,447.15</b>	<b>251,905.49</b>	<b>39.72 %</b>
Office & Admin	0.00	0.00	0.00	367.48	0.00 %
Office Expense	2,432.54	108.04	2,324.50	5,932.71	3.56 %
Professional Fees	0.00	0.00	0.00	0.00	0.00 %
Consultant	1,400.00	3,330.00	-1,930.00	44,405.00	2.05 %
Auditor	0.00	0.00	0.00	3,000.00	0.00 %
Legal Fees	0.00	0.00	0.00	486.00	0.00 %
<b>Total Professional Fees</b>	<b>1,400.00</b>	<b>3,330.00</b>	<b>-1,930.00</b>	<b>47,891.00</b>	<b>2.05 %</b>
Payroll Service Fees	548.00	548.00	0.00	5,172.00	0.80 %
Website Maintenance & IT Support	400.70	400.70	0.00	7,598.44	0.59 %
Professional Development	0.00	0.00	0.00	0.00	0.00 %
Promotional Expense	60.00	0.00	60.00	80.00	0.09 %
<b>Total Professional Development</b>	<b>60.00</b>	<b>0.00</b>	<b>60.00</b>	<b>80.00</b>	<b>0.09 %</b>
Dues and Subscriptions	1.00	119.99	-118.99	2,403.07	0.00 %
Field Supplies	0.00	112.16	-112.16	163.10	0.00 %
Interest Expense	0.00	0.00	0.00	32.71	0.00 %
Late Fees	0.00	0.00	0.00	0.00	0.00 %
Postage and Delivery	0.00	0.00	0.00	225.11	0.00 %
Travel, Training & Meeting	0.00	484.10	-484.10	3,003.57	0.00 %
<b>Total Office &amp; Admin</b>	<b>4,842.24</b>	<b>5,102.99</b>	<b>-260.75</b>	<b>72,869.19</b>	<b>7.08 %</b>
Facilities Overhead	0.00	0.00	0.00	0.00	0.00 %
Automobile Expense	11.64	95.36	-83.72	367.37	0.02 %
Fuel	925.28	1,818.83	-893.55	6,452.58	1.35 %
Vehicle Repairs	327.52	0.00	327.52	1,611.93	0.48 %
Fleet Management	23.26	23.26	0.00	209.34	0.03 %
Fastrak	0.00	210.00	-210.00	630.00	0.00 %
<b>Total Automobile Expense</b>	<b>1,287.70</b>	<b>2,147.45</b>	<b>-859.75</b>	<b>9,271.22</b>	<b>1.88 %</b>
Insurance	1,078.37	1,078.37	0.00	9,891.60	1.58 %
Rent	175.00	855.00	-680.00	8,532.00	0.26 %
Telephone	157.92	79.83	78.09	2,774.09	0.23 %
Community Garden Expense	0.00	0.00	0.00	240.00	0.00 %
<b>Total Facilities Overhead</b>	<b>2,698.99</b>	<b>4,160.65</b>	<b>-1,461.66</b>	<b>30,708.91</b>	<b>3.95 %</b>
Purchases	0.00	0.00	0.00	911.64	0.00 %
<b>Total Expenses</b>	<b>\$34,691.74</b>	<b>\$37,861.30</b>	<b>\$ -3,169.56</b>	<b>\$356,395.23</b>	<b>50.75 %</b>
<b>NET OPERATING INCOME</b>	<b>\$8,984.80</b>	<b>\$10,814.03</b>	<b>\$ -1,829.23</b>	<b>\$ -15,782.74</b>	<b>13.14 %</b>
Other Income					
Other Income	0.00	0.00	0.00	1,000.00	0.00 %
<b>Total Other Income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>0.00 %</b>

# Mission Resource Conservation District

## Profit Loss

April 2025

	TOTAL				
	APR 2025	MAR 2025 (PP)	CHANGE	JUL 2024 - APR 2025 (YTD)	% OF INCOME
Other Expenses					
Depreciation	0.00	0.00	0.00	0.00	0.00 %
Depreciation	0.00	0.00	0.00	4,024.00	0.00 %
<b>Total Depreciation</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,024.00</b>	<b>0.00 %</b>
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,024.00</b>	<b>0.00 %</b>
NET OTHER INCOME	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ -3,024.00</b>	<b>0.00 %</b>
NET INCOME	<b>\$8,984.80</b>	<b>\$10,814.03</b>	<b>\$ -1,829.23</b>	<b>\$ -18,806.74</b>	<b>13.14 %</b>

# Mission Resource Conservation District

## Operating Balance Sheet

As of April 30, 2025

	APR 2025			
	CURRENT	AS OF MAR 31, 2025 (PP)	CHANGE	AS OF APR 30, 2024 (PY)
<b>ASSETS</b>				
Current Assets				
Bank Accounts				
County Account	25,283.58	34,420.50	-9,136.92	42,343.92
Five Star Bank - Money Mkt	307,987.48	282,896.00	25,091.48	0.00
Five Star Bank -Checking	59,390.64	53,874.97	5,515.67	387,768.59
In-Lieu	7,693.10	7,663.97	29.13	7,405.77
SD County FMV	-1,514.53	-1,514.53	0.00	-3,266.35
Vista School Endowment	25,975.62	25,877.28	98.34	25,005.52
Warm Springs Creek	236.61	235.72	0.89	227.80
Wells Fargo Checking	0.00	0.00	0.00	0.00
<b>Total Bank Accounts</b>	<b>\$425,052.50</b>	<b>\$403,453.91</b>	<b>\$21,598.59</b>	<b>\$459,485.25</b>
Accounts Receivable				
Accounts Receivable	54,915.06	65,867.64	-10,952.58	25,641.32
<b>Total Accounts Receivable</b>	<b>\$54,915.06</b>	<b>\$65,867.64</b>	<b>\$ -10,952.58</b>	<b>\$25,641.32</b>
Other Current Assets				
Petty Cash Fund	34.89	34.89	0.00	51.36
Prepaid Audit	4,000.00	4,000.00	0.00	1,166.68
Prepaid Insurance	2,375.96	3,563.94	-1,187.98	1,758.03
Prepaid Other	25,669.00	25,669.00	0.00	0.00
Prepaid Rent Deposit	480.00	480.00	0.00	480.00
<b>Total Other Current Assets</b>	<b>\$32,559.85</b>	<b>\$33,747.83</b>	<b>\$ -1,187.98</b>	<b>\$3,456.07</b>
<b>Total Current Assets</b>	<b>\$512,527.41</b>	<b>\$503,069.38</b>	<b>\$9,458.03</b>	<b>\$488,582.64</b>
Fixed Assets				
Capital Assets				
Capital Assets	0.00	0.00	0.00	0.00
Accumulated Depreciation	-25,603.00	-25,603.00	0.00	-21,579.00
Furniture & Equipment	22,737.00	22,737.00	0.00	22,737.00
Vehicles	17,500.00	17,500.00	0.00	17,500.00
<b>Total Capital Assets</b>	<b>14,634.00</b>	<b>14,634.00</b>	<b>0.00</b>	<b>18,658.00</b>
<b>Total Fixed Assets</b>	<b>\$14,634.00</b>	<b>\$14,634.00</b>	<b>\$0.00</b>	<b>\$18,658.00</b>
<b>TOTAL ASSETS</b>	<b>\$527,161.41</b>	<b>\$517,703.38</b>	<b>\$9,458.03</b>	<b>\$507,240.64</b>

# Mission Resource Conservation District

## Operating Balance Sheet

As of April 30, 2025

	APR 2025			
	CURRENT	AS OF MAR 31, 2025 (PP)	CHANGE	AS OF APR 30, 2024 (PY)
<b>LIABILITIES AND EQUITY</b>				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	18,863.79	18,390.56	473.23	8,243.75
<b>Total Accounts Payable</b>	<b>\$18,863.79</b>	<b>\$18,390.56</b>	<b>\$473.23</b>	<b>\$8,243.75</b>
Credit Cards				
Mastercard Five Star Bank				
Mastercard Five Star Bank	-86.32	-86.32	0.00	0.00
Visa Umpqua Bank				
Visa Umpqua Bank	-15.96	-15.96	0.00	0.00
<b>Total Credit Cards</b>	<b>\$ -102.28</b>	<b>\$ -102.28</b>	<b>\$0.00</b>	<b>\$0.00</b>
Other Current Liabilities				
Accrued Payroll/Liabilites				
Accrued Payroll/Liabilites	6,861.83	6,861.83	0.00	5,614.57
Accrued Vacation				
Accrued Vacation	3,763.34	3,763.34	0.00	3,556.47
Customer Deposit				
Customer Deposit	92,435.00	92,435.00	0.00	67,435.00
Deposits From Other Agencies				
Deposits From Other Agencies	13,091.20	13,091.20	0.00	63,091.20
Payroll Liabilities				
Payroll Liabilities	-125.78	-125.78	0.00	0.00
<b>Total Other Current Liabilities</b>	<b>\$116,025.59</b>	<b>\$116,025.59</b>	<b>\$0.00</b>	<b>\$139,697.24</b>
<b>Total Current Liabilities</b>	<b>\$134,787.10</b>	<b>\$134,313.87</b>	<b>\$473.23</b>	<b>\$147,940.99</b>
<b>Total Liabilities</b>	<b>\$134,787.10</b>	<b>\$134,313.87</b>	<b>\$473.23</b>	<b>\$147,940.99</b>
Equity				
Fund Balance				
Fund Balance	411,181.05	411,181.05	0.00	242,866.07
Net Income				
Net Income	-18,806.74	-27,791.54	8,984.80	116,433.58
<b>Total Equity</b>	<b>\$392,374.31</b>	<b>\$383,389.51</b>	<b>\$8,984.80</b>	<b>\$359,299.65</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$527,161.41</b>	<b>\$517,703.38</b>	<b>\$9,458.03</b>	<b>\$507,240.64</b>

Monthly Transaction Report -  
MISSION RESOURCE CONSERVATION DIST  
April 2025

DISTRIBUTION ACCOUNT	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	LINE DESCRIPTION	ACCOUNT FULL NAME	CLEARED	AMOUNT	BALANCE
Five Star Bank -Checking									
Beginning Balance									53,874.97
Five Star Bank -Checking	04/01/2025	Bill Payment (Check)	1269	Fallbrook Regional Health District		Five Star Bank -Checking	Reconciled	-680.00	53,194.97
Five Star Bank -Checking	04/01/2025	Bill Payment (Check)	1270	Jameson Meyst		Five Star Bank -Checking	Reconciled	-452.90	52,742.07
Five Star Bank -Checking	04/01/2025	Bill Payment (Check)	1271	Springston Design		Five Star Bank -Checking	Reconciled	-200.00	52,542.07
Five Star Bank -Checking	04/01/2025	Bill Payment (Check)	1272	T-Mobil		Five Star Bank -Checking	Reconciled	-35.10	52,506.97
Five Star Bank -Checking	04/02/2025	Bill Payment (Check)	EFT4225	Verizon	CB001022057	Five Star Bank -Checking	Reconciled	-34.90	52,472.07
Five Star Bank -Checking	04/08/2025	Bill Payment (Check)	1273	Landscape One Inc.		Five Star Bank -Checking	Reconciled	-1,695.00	50,777.07
Five Star Bank -Checking	04/10/2025	Payment	EFT041025	CARCD-WCB Grant		Five Star Bank -Checking	Reconciled	4,398.75	55,175.82
Five Star Bank -Checking	04/11/2025	Journal Entry	PPE040925			Five Star Bank -Checking	Reconciled	-8,139.64	47,036.18
Five Star Bank -Checking	04/11/2025	Journal Entry	PPE040925		Ck no. 1274	Five Star Bank -Checking	Uncleared	-1,553.82	45,482.36
Five Star Bank -Checking	04/11/2025	Journal Entry	TAX040925			Five Star Bank -Checking	Reconciled	-3,593.86	41,888.50
Five Star Bank -Checking	04/15/2025	Payment	15258	RCD Greater San Diego County		Five Star Bank -Checking	Reconciled	2,100.00	43,988.50
Five Star Bank -Checking	04/15/2025	Bill Payment (Check)	1275	L. Andersen Water Management		Five Star Bank -Checking	Reconciled	-8,920.00	35,068.50
Five Star Bank -Checking	04/15/2025	Bill Payment (Check)	1276	AWPS		Five Star Bank -Checking	Reconciled	-7,000.00	28,068.50
Five Star Bank -Checking	04/15/2025	Bill Payment (Check)	1279	Office of County Counsel		Five Star Bank -Checking	Reconciled	-486.00	27,582.50
Five Star Bank -Checking	04/17/2025	Payment	EFT041725	SDCWA		Five Star Bank -Checking	Reconciled	10,854.02	38,436.52
Five Star Bank -Checking	04/17/2025	Bill Payment (Check)	1277	Ultra Graphix		Five Star Bank -Checking	Reconciled	-197.18	38,239.34
Five Star Bank -Checking	04/18/2025	Bill Payment (Check)	1278	RCD Greater SD County		Five Star Bank -Checking	Reconciled	-7,622.42	30,616.92
Five Star Bank -Checking	04/25/2025	Bill Payment (Check)	335713311225	Five Star Mastercard		Five Star Bank -Checking	Reconciled	-2,766.08	27,850.84
Five Star Bank -Checking	04/25/2025	Bill Payment (Check)	PYMT100000368582	Kaiser Permanente	339467	Five Star Bank -Checking	Reconciled	-627.75	27,223.09
Five Star Bank -Checking	04/25/2025	Bill Payment (Check)	1281	Fowler Pest Control		Five Star Bank -Checking	Reconciled	-78.00	27,145.09
Five Star Bank -Checking	04/25/2025	Payment	1292	TEAM RCD		Five Star Bank -Checking	Reconciled	4,736.25	31,881.34
Five Star Bank -Checking	04/25/2025	Payment	15272	RCD Greater San Diego County		Five Star Bank -Checking	Reconciled	8,374.72	40,256.06
Five Star Bank -Checking	04/25/2025	Journal Entry	PPE042325			Five Star Bank -Checking	Reconciled	-8,085.99	32,170.07
Five Star Bank -Checking	04/25/2025	Journal Entry	PPE042325		Check No. 1280	Five Star Bank -Checking	Uncleared	-1,558.35	30,611.72
Five Star Bank -Checking	04/25/2025	Journal Entry	TAX042325			Five Star Bank -Checking	Reconciled	-3,481.49	27,130.23
Five Star Bank -Checking	04/29/2025	Bill Payment (Check)	1282	T-Mobil		Five Star Bank -Checking	Uncleared	-42.93	27,087.30
Five Star Bank -Checking	04/29/2025	Bill Payment (Check)	1283	Mia Lorence		Five Star Bank -Checking	Uncleared	-92.40	26,994.90
Five Star Bank -Checking	04/29/2025	Bill Payment (Check)	1284	Mary L Rodriguez		Five Star Bank -Checking	Uncleared	-416.92	26,577.98
Five Star Bank -Checking	04/30/2025	Payment	60150564	CARCD - Western Monarch		Five Star Bank -Checking	Reconciled	12,742.00	39,319.98
Five Star Bank -Checking	04/30/2025	Payment	60150564	CARCD-WCB Grant		Five Star Bank -Checking	Reconciled	4,073.56	43,393.54
Five Star Bank -Checking	04/30/2025	Payment	60150564	CARCD - Racial Equity		Five Star Bank -Checking	Reconciled	1,828.00	45,221.54
Five Star Bank -Checking	04/30/2025	Payment	EFT043025	MWDOC		Five Star Bank -Checking	Reconciled	14,169.10	59,390.64
<b>Total for Five Star Bank -Checking</b>								<b>\$5,515.67</b>	
<b>TOTAL</b>								<b>\$5,515.67</b>	



CONSERVATION • DEVELOPMENT • SELF-GOVERNMENT

**MISSION RESOURCE CONSERVATION DISTRICT**  
138 S. Brandon Street, Fallbrook, CA 92028

**District Regular Board Meeting, April 21, 2025**  
3:00 p.m.  
**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at 3:08 p.m. by Vice-President Julia Escamilla.

**II. Welcome Guests** Celine Morales

**III. Roll Call, Determination of Quorum** - A Quorum is present.

Directors present: Julia Escamilla, Vice President  
Bob Lin, Treasurer  
Peggy Brown, Director

Directors absent: Scott Murray, President  
Victor Santos, Director

Associates present: Cheryl Lindberg, Mark Mervich, Ross Pike  
Staff present: Ani Vartanians, District Manager; Lance Andersen, Consultant; Mary Rodriguez, Outreach Coordinator

**IV. Additions to the Agenda (Gov. Code 54954.2(b))** - none.

**V. Oral Communications to the Board of Directors** – none.

**SECTION 1 - CONSENT ITEMS**

- 1-A: Treasurer’s Reports – February and March 2025
- 1-B: Monthly Expenses – February and March 2025
- 1-C: Minutes – February and March 2025

Following discussion on financials and acceptance of clarification of the minutes language, a motion was made and seconded to approve the Consent Items. The motion carried under the following vote:

Director Escamilla, Aye  
Director Lin, Aye  
Director Brown, Aye

**SECTION 2 - STAFF, OTHER AGENCY, DIRECTOR, COMMITTEE REPORTS**

- 2-A: NRCS Report – Celine Morales delivered a written and oral report and answered questions.
- 2-B: District Manager Report – Ani Vartanians delivered a written and oral report on District projects/events.
- 2-C: Directors Reports – The Annual Community Garden meeting will be held at the garden April 26 at 4:00.  
A G3 landscape workshop was presented recently.
- 2-D: Legislate Update – There is much activity currently with May deadline for bills to move forward or die.
- 2-E: Board Committee Reports – none.



CONSERVATION • DEVELOPMENT • SELF-GOVERNMENT

2-E: Staff Introduction: Mary Rodriguez discussed her background, credentials, and ongoing studies. She coordinates and participates in many District programs, notably communications and media in English and Spanish.

**SECTION 3 - CORRESPONDENCE** - none received.

**SECTION 4 - BOARD ACTION / DISCUSSION ITEMS**

**4-1: LAFCO MSR** - The Board reviewed email reports from LAFCO consultant Adam Wilson outlining progress to date on the MSR. Of particular interest was the suggestion of a possible future merger of the 3 RCDs involved. Lengthy discussion ensued around the concepts of District autonomy, District finances, potential legal challenges, and ultimate LAFCO authority in the matter. It was reiterated that the working group is neither empowered to, nor attempting to take any action outside of the Board.

**SECTION 5 - CLOSED SESSION**

No closed session was held.

**SECTION 6 – AGENDA SUGGESTIONS – NEXT MEETING (9/16/2024)**

Director Escamilla requested the next Agenda include consideration of adding a second Director to serve on the LAFCO-MSR working group.

There being no further business, a motion was made, seconded and carried to adjourn the meeting under the following vote:

- Director Escamilla, Aye
- Director Lin, Aye
- Director Brown, Aye

The meeting was adjourned at 4:52 p.m.

Minutes approved on: \_\_\_\_\_ 2025

Approved by: \_\_\_\_\_

Attest by: \_\_\_\_\_

## **DM Report - 05/19/2025**

- AWMP/AIEP San Diego County Water Authority – In collaboration with RCD of Greater SD.  
Staff: Ani Vartanians, Jameson Meyst, and Mia Lorence  
**Program Ends: June 30, 2025**  
March Invoice- \$2, 215.80    April Invoice- \$4,015.80
- CDFA Planning Grant- CA Dept. of Food and Ag - In collaboration with RCD of Greater SD.  
Staff: Lance Andersen, Jameson Meyst, and Emily Andersen  
**Program Ends: June 30, 2025**  
April Invoice- \$8,000.00    June Invoice- \$16,000
- NACD Resilient Farms – National Association of Conservation Districts- Lance teaches these classes.  
Staff: Lance Andersen and Emily Andersen  
**Program Ends: October 30, 2025**  
We receive quarterly payments of \$7356.00 for 4 quarters. Total amount \$29,427.00
- Fire Home assessments – In collaboration with RCD of Greater SD.  
Staff: Mary Rodriguez  
**Program Ends: December 2025**  
March Invoice- \$2,100.00    April- \$1,1800.00
- WETA –Water Efficiency Technical Assistance - in collaboration with TEAM RCD.  
Staff: Ani Vartanians, Jameson Meyst, Mia Lorence, and Mary Rodriguez  
**Program Ends: March 30, 2026**  
March Invoice- \$4,736.25    April Invoice- \$9,127.84
- CARCD-USFS Monarch and Pollinator Habitat Restoration on DoD Lands Block Grant  
Staff: Lisa Dibbell, Mia Lorence, Mary Rodriguez, and Emily Andersen  
**Program ends: April 2026**  
April invoice--\$12,742.00
- CARCD-WCB Climate Resilience Through Habitat Restoration Block Grant  
Staff: Lisa Dibbell, Mia Lorence, Mary Rodriguez, and Emily Andersen  
**Program Ends: March 2027**  
March invoice-\$4,073.56    April invoice-\$5224.91
- CSLM- Climate Smart Land Management- In collaboration with RCD of Greater SD.  
Staff: Lance Andersen and Emily Andersen  
**Program Ends: March 2027**  
January Invoice- \$562.08    April Invoice: \$374.72
- MWDOC- Municipal Water District of Orange County– Turf Removal  
Staff: Ani Vartanians, Joel Menard, and Mia Lorence  
**Program ends: December 2027**  
March Invoice– \$14,169.10    April Invoice- \$5,269.35 (Amount lower due to Joel’s hip replacement)

**From:** [Adam Wilson](#)  
**To:** [Ani Vartanians](#)  
**Subject:** Re: Additional board members  
**Date:** Thursday, April 24, 2025 4:00:29 PM

---

Hi Ani,

Unfortunately, we are unable to add another board member to our efforts at this time. As you recall, our transition from an Ad Hoc Committee to a working group was intended to preserve the existing composition comprised of each District Manager and one board member from each RCD.

Please let me know if there's anything else I can assist you with. I look forward to seeing you in a few weeks!

Best regards,

Adam

On Apr 24, 2025, at 3:27 PM, Ani Vartanians <[aniv@missionrcd.org](mailto:aniv@missionrcd.org)> wrote:

Hi Adam,

At my last board meeting, I was asked to inquire about adding an additional board member to our working group. You had said no when I asked a few months ago but I was wondering if there is a possibility of that now?

***Ani Vartanians***

District Manager

138 S. Brandon Rd.

Fallbrook, CA 92028

[www.missionrcd.org](http://www.missionrcd.org)

Phone: 760-728-1332

**From:** [Julia Escamilla](#)  
**To:** [scottamurray@sbcglobal.net](mailto:scottamurray@sbcglobal.net); [Ani Vartanians](#)  
**Subject:** It's Time  
**Date:** Tuesday, April 29, 2025 1:30:54 PM  
**Attachments:** [image002.png](#)  
[Escamilla 04.29.2025.pdf](#)

---

Hi All:

I wanted to take the time to personally thank the both of you for all that you do for Mission RCD. But, I also needed to let you know that I have decided to step down from the Board of Directors. I am too passionate about seeing MRCD stand on its own and I am equally passionate about maintaining my dignity. For these reasons I have chosen May 1st as my last day. The District has a great pool of Associate Directors who can bring new and refreshing values as a Board Member.

If I see something worthy of a grant, I would be happy so see it through as a member of the community, with your approval. I think that the E-Street Project is definitely worthwhile and if Victor does not mind, I would be happy to continue working on that as an interested party.

I wish you both the best and continued success at Mission RCD.

Also, this letter will need to be forwarded to the County Board of Supervisors' Clerk. You might also want to provide them with your intended appointment when you send this in. Hopefully they will honor your choice.

Warmest Regards,

**Julia Escamilla**

Public Services Information Officer

[Rincon del Diablo Municipal Water District](#)

1920 North Iris Lane, Escondido, CA 92026

Phone – 760.745.5522 X503

Fax – 760.745.4235

[jescamilla@rinconwater.org](mailto:jescamilla@rinconwater.org)



**Julia Escamilla**

6847 Rainbow Heights Road

Fallbrook, CA 92028

[Zuzbie8@yahoo.com](mailto:Zuzbie8@yahoo.com)

760-458-8707

April 29, 2025

Scott Murray and Ani Vartanians

Mission Resource Conservation District

138 S. Brandon Street

Fallbrook, CA 92028

Dear Mr. Murray and Ms. Vartanians,

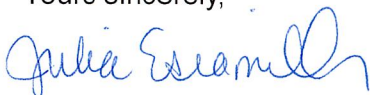
I am writing to tender my resignation from the Mission Resource Conservation District's Board of Directors, effective May 01, 2025.

It has been a privilege to serve on the Board and contribute to the important work of the District. I have appreciated the opportunity to collaborate with such dedicated individuals and have valued the progress we have achieved together.

However, recent interactions with a fellow Board member have created challenges for me that I feel hinder my ability to effectively contribute to the organization. After careful consideration, I have decided that stepping down is the best course of action at this time.

I remain strongly supportive of the District and its mission, and I hope the Board continues to build on its successes. Thank you for the trust and opportunities afforded to me during my tenure.

Yours sincerely,



Julia Escamilla

#### 4-3: Disclosure and review of all grant applications under consideration by Staff or Directors

Because we meet only monthly and are barred from working between meetings privately as a group, I want to make sure the intent of this Agenda item is clearly understood so we don't waste another month.)

So, to clarify, please provide a list of all grants that people are working on, to include:

Who (is granting the money) and Who is responsible for the application

What (What's the purpose/general description of the grant)

When (When is application due, when might money begin to flow, when would it conclude)

Where (Where in our jurisdiction do we hope to perform work)

Why (Why do we want to work on this...does it fall within our mission/charter/purpose)

How (How will the work be completed, ie., do we have staff to work, supervise, report)

How Much (\$\$\$\$ are we requesting? Has it passed muster financially with the Treasurer?)

#### 4-4: Monthly report on Grant applications, awards, and progress to be provided to the Board

Explanation: I realize we currently get an update on all grants in the works. But the format could be improved to keep the Board aware of funding left in active projects and timing for funding running out.