



District Regular Board Meeting, November 17, 2025
3:00 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 3:05 p.m. by President Scott Murray.

II. Welcome Guests – Nancy Hienz-Glaser

III. Roll Call, Determination of Quorum - A Quorum is present.

Directors present: Scott Murray President
Bob Lin, Vice President
Peggy Brown, Treasurer

Directors absent: Victor Santos
Associates present: Mark Mervich, Cheryl Lindberg, Ross Pike
Staff present: Ani Vartanians, District Manager

IV. Additions to the Agenda (Gov. Code 54954.2(b)) - none.

V. Oral Communications to the Board of Directors – Guest Ms. Heinz-Glaser discussed her experience in dealing with access to the Community Garden. She expressed confusion and concern on chain of command and communications protocols with Staff and/or Directors regarding the Garden.

SECTION 1 - CONSENT ITEMS

- 1-A: Treasurer’s Report
- 1-B: Monthly Expenses – October 2025
- 1-C: Minutes – October 2025 meeting

Following discussion about District finances, a motion was made and seconded to approve the Consent Items as presented. The motion carried under the following vote:

Director Murray , Aye
Director Lin, Aye
Director Brown, Aye

SECTION 2 - STAFF, OTHER AGENCY, DIRECTOR, COMMITTEE REPORTS

- 2-A: NRCS Report – no report was given.
- 2-B: District Manager Report – Ani Vartanians delivered a full written report on current activities, grants in process, and new grants applications pending.
- 2-C: Directors Reports - none
- 2-D: Legislative Update – Ross Pike informed of several bills’ passage relating to various topics. Peggy Brown requested input from Scott Murray and Ani Vartanians on the County’s Sustainable Agricultural Lands Conservation (SALC) program and possible impacts on local farmers.
- 2-E: Board Committee Reports – none



SECTION 3 - CORRESPONDENCE

SECTION 4 - BOARD ACTION / DISCUSSION ITEMS

4-1: Board Member Updates and appointments. Ani reported that Lynne Barnett has been appointed by the Board of Supervisors to fill the Board vacancy.

4.2: Board of Directors, meeting frequency. Administrative Code section **406** was reviewed and discussed. A revised version was presented which updated the principal place of business and modified the regular meeting schedule to alternate months, from monthly.

A motion was made and seconded to approve the Revision of Administrative Code Section 406: Regular Meetings, as presented, beginning with January 2025. Starting time remains 3:00 p.m. The motion carried under the following vote:

Director Murray , Aye
Director Lin, Aye
Director Brown, Aye

4.3: Regular meeting, December 2025. A motion was made and seconded to forego a meeting in December. The motion carried under the following vote:

Director Murray , Aye
Director Lin, Aye
Director Brown, Aye

SECTION 5 - LEGAL MATTERS

No closed session was held.

SECTION 6 – AGENDA SUGGESTIONS – NEXT MEETING date TBD due to MLK holiday

Policy on primary point of contact for District business
Swearing in of new Director
LAFCO MSR update.

There being no further business, a motion was made, seconded and carried to *adjourn the meeting* under the following vote:

Director Murray, Aye
Director Lin, Aye
Director Brown, Aye

The meeting was adjourned at 4:34 p.m.

Minutes approved on: 1/12 2026

Approved by: [Signature]

Attest by: [Signature]