

**MISSION RESOURCE CONSERVATION DISTRICT**  
**130 E. Alvarado, Fallbrook, CA 92028**  
**AGENDA**

**Monday, October 29, 2018**

**3:30 Staff reports**

4:00 District Board meeting

- 1. CALL TO ORDER, Determination of a Quorum, Introductions**
  
- 2. APPROVAL OF AGENDA<sup>1</sup> - Change in order, additions of subjects for discussion but no vote**  
(Gov. Code 54954.2(B))
  
- 3. PUBLIC FORUM\*, A member of the public may speak to the Board on any subject matter within the Board's jurisdiction, but not on a matter listed on today's agenda** (Gov. Code 54954.3 (a))
  
- 4. OTHER AGENCY, DIRECTOR, COMMITTEE OR ASSOCIATION REPORTS**  
**4-1: NRCS REPORT**
  
- 5. CONSENT CALENDAR**  
Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.  
  
**5-1:** Approval of Regular Meeting Minutes September 17, 2018 meeting  
**5-2:** Note/file monthly Treasurers Report for September 17, 2018 – October 15, 2018  
**5-3:** Approve monthly expenses for September 2018
  
- 6. CORRESPONDENCE**
  
- 7. BOARD ACTION/DISCUSSION ITEMS**  
**7-1:** Board discussion regarding status and updates on business plan with Solid Ground  
**7-2:** Board discussion regarding status of board member training and required bi-annual ethics/sexual harassment prevention training.

---

<sup>1</sup> \*Public input will be accepted on any agenda item. Presentations must be in writing and handed to the District Coordinator 15 minutes prior to the meetings. Presenters are requested to limit themselves to three minutes. In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, If assistance is needed to participate in a Board meeting, please contact the District Manager at (760) 728-1332. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.

- 7-3: Discussion regarding Email from Matteo Crow regarding MRCD's endorsement of the Prop 3 Water Bond for the upcoming November ballot.
- 7-4: Discussion regarding Board terms for current members
- 7-5: Discussion regarding MRCD's reserve policy
- 7-6: Discussion regarding MRCD's adoption of a succession plan
- 7-7: Discussion regarding slogan adoption
- 7-8: Discussion about potential Board policy regarding rental of conference room space
- 7-9: Discuss status of community garden and collaborative relationship with Fallbrook Regional Health District
- 7-10: Review and discuss email from CARCD regarding Resolutions for Consideration at CARCD Annual Business Meeting and Board President voting
- 7-11: Board discussion regarding approval of internal IT equipment upgrades
- 7-12: Discuss the potential of participating in CSUSM's Senior Experience Project to help develop a business plan for the District.
- 7-13: Discussion about DM's attendance at CSDA's District Leadership Academy Training in April 2019
- 7-14: Discussion about purchase of refurbished laptop to replace failing one.
- 7-15: Discussion regarding employee handbook revisions to introduction
- 7-16: Discussion regarding employee handbook revisions to Complaint process
- 7-17: Discussion regarding employee handbook revisions to classification of Temp Employees
- 7-18: Board discussion regarding revision of probation policy in employee handbook
- 7-19: Board discussion regarding revision of vacation policy in employee handbook
- 7-20: Discussion regarding employee handbook revisions to Orientation Period
- 7-21: Discussion regarding employee handbook revisions to Meal and Rest periods
- 7-22: Discussion regarding employee handbook revisions to Illness & Injury Prevention Program
- 7-23: Discussion regarding employee handbook revisions to overtime pay policy
- 7-24: Discussion regarding employee handbook revisions to Make-Up Time policy
- 7-25: Discussion regarding employee handbook revisions to sick leave policy
- 7-26: Discussion regarding employee handbook revisions to jury duty
- 7-27: Discussion regarding employee handbook revisions to holiday pay
- 7-28: Discussion regarding employee handbook revisions to health insurance policy
- 7-29: Discussion regarding employee handbook revisions to employee training
- 7-30: Discussion regarding employee handbook revisions to employee certification
- 7-31: Discussion regarding opening new WellsFargo account for landscape grant

**CLOSED SESSION:**

The Board may adjourn to closed session consider litigation Govt. Code Section 54956.9

**8. ADJOURNMENT & AGENDA SUGGESTIONS FOR OCTOBER MEETING**