



MISSION RESOURCE CONSERVATION DISTRICT

138 S. Brandon Rd, Fallbrook, CA 92028

Board Meeting, Monday – July 21, 2025

3:00 p.m.

AGENDA

I. CALL TO ORDER

II. Welcome Guests

III. Roll Call, Determination of Quorum

IV. Additions to the Agenda (Gov. Code 54954.2(b))

In accordance with Government Code Section 54954.2 (the Brown Act), additions/changes to the agenda generally require a determination by a two-thirds majority vote of the members of the Board present at the meeting, or, if less than two-thirds of the members present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

V. Oral Communications to the Board of Directors (Gov. Code 54954.3 (a))

This portion of the agenda may be used by any person to address the Board of Directors on any matter within the jurisdiction of Mission Resource Conservation District. However, depending on the subject matter, the Board of Directors may be unable to respond to at this time until the specific item is placed on the addenda at a future meeting in accordance with the Brown Act. Speakers are limited to three minutes.

SECTION 1 – CONSENT ITEMS

Consent Calendar items are routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

1-A: Treasurer's Reports

1-B: Monthly Expenses

1-C: Minutes – 06/17/2025

SECTION 2 – STAFF, OTHER AGENCY, DIRECTOR, COMMITTEE REPORTS

2-A: NRCS Report

2-B: District Manager Report

2-C: Directors' Reports

2-D: Legislative Updates -Ross Pike

2-E: Board Committee Reports



SECTION 3 – CORRESPONDENCE

SECTION 4 – BOARD ACTION / DISCUSSION ITEMS

4-1: Board Member Update

4-2: LAFCO Meeting Update

4-3: Budget

SECTION 5 – LEGAL MATTERS

SECTION 6 – AGENDA SUGGESTIONS - NEXT MEETING 8/18/2025 & ADJOURNMENT

Mission Resource Conservation District

Profit Loss May - June, 2025

	TOTAL				
	MAY - JUN, 2025	MAR - APR, 2025 (PP)	CHANGE	JUL 2024 - JUN 2025 (YTD)	% OF INCOME
Income					
Agricultural Program	13,730.80	37,072.29	-23,341.49	96,164.54	13.12 %
CDFA	29,020.00	8,000.00	21,020.00	61,120.90	27.72 %
AG Evaluation	15,200.00	12,969.20	2,230.80	50,712.03	14.52 %
TEAM	0.00	0.00	0.00	0.00	0.00 %
TEAM - Other	7,333.24	19,225.00	-11,891.76	59,501.97	7.00 %
Total TEAM	7,333.24	19,225.00	-11,891.76	59,501.97	7.00 %
Ag Soil Moisture Sensor	302.40	2,191.60	-1,889.20	2,947.60	0.29 %
AG Efficiency	0.00	0.00	0.00	3,900.82	0.00 %
NACD	0.00	630.74	-630.74	470.42	0.00 %
Total Agricultural Program	65,586.44	80,088.83	-14,502.39	274,818.28	62.65 %
Landscape	0.00	0.00	0.00	0.00	0.00 %
OC Landscape	28,206.00	17,971.25	10,234.75	130,815.25	26.94 %
Total Landscape	28,206.00	17,971.25	10,234.75	130,815.25	26.94 %
General Revenues	0.00	0.00	0.00	0.00	0.00 %
Property Taxes	3,324.98	16,049.16	-12,724.18	46,620.86	3.18 %
Interest Income	2,474.24	2,321.56	152.68	13,363.24	2.36 %
Home & Fire Assessment	1,800.00	3,600.00	-1,800.00	5,400.00	1.72 %
Total General Revenues	7,599.22	21,970.72	-14,371.50	65,384.10	7.26 %
Services	3,300.00	4,709.12	-1,409.12	50,091.05	3.15 %
SDCWA - AIEP	0.00	0.00	0.00	1,134.00	0.00 %
Weed Management Grants	0.00	0.00	0.00	3,625.65	0.00 %
Mission Median	0.00	0.00	0.00	2,000.00	0.00 %
Total Weed Management Grants	0.00	0.00	0.00	5,625.65	0.00 %
Wildfire Program	0.00	0.00	0.00	0.00	0.00 %
IERCD	0.00	0.00	0.00	-16.47	0.00 %
Total Wildfire Program	0.00	0.00	0.00	-16.47	0.00 %
Total Income	\$104,691.66	\$124,739.92	\$ -20,048.26	\$527,851.86	100.00 %
Cost of Goods Sold					
Program Passthrough	16,372.49	22,677.26	-6,304.77	81,597.28	15.64 %
Agricultural Rebate	315,976.47	0.00	315,976.47	315,976.47	301.82 %
WETA	500.00	7,000.00	-6,500.00	12,000.00	0.48 %
WCB	0.00	519.19	-519.19	987.65	0.00 %
Weed Management	0.00	0.00	0.00	2,643.67	0.00 %
Total Program Passthrough	332,848.96	30,196.45	302,652.51	413,205.07	317.93 %
Total Cost of Goods Sold	\$332,848.96	\$30,196.45	\$302,652.51	\$413,205.07	317.93 %
GROSS PROFIT	\$ -228,157.30	\$94,543.47	\$ -322,700.77	\$114,646.79	-217.93 %
Expenses					
Labor	0.00	0.00	0.00	0.00	0.00 %
Wages	50,762.75	50,313.25	449.50	278,883.59	48.49 %
Payroll Tax Expenses	3,885.45	4,294.09	-408.64	24,126.36	3.71 %
Health Insurance	1,979.19	921.61	1,057.58	4,263.14	1.89 %
Work Comp	219.22	219.22	0.00	1,315.27	0.21 %
Dental Insurance	0.00	0.00	0.00	163.74	0.00 %
Total Labor	56,846.61	55,748.17	1,098.44	308,752.10	54.30 %

Mission Resource Conservation District

Profit Loss

May - June, 2025

	TOTAL				
	MAY - JUN, 2025	MAR - APR, 2025 (PP)	CHANGE	JUL 2024 - JUN 2025 (YTD)	% OF INCOME
Office & Admin	0.00	47.94	-47.94	415.42	0.00 %
Professional Fees	0.00	0.00	0.00	0.00	0.00 %
Auditor	4,000.00	0.00	4,000.00	7,000.00	3.82 %
Consultant	480.00	4,730.00	-4,250.00	44,885.00	0.46 %
Legal Fees	0.00	0.00	0.00	486.00	0.00 %
Total Professional Fees	4,480.00	4,730.00	-250.00	52,371.00	4.28 %
Office Expense	2,725.97	2,540.58	185.39	8,658.68	2.60 %
Website Maintenance & IT Support	1,377.89	801.40	576.49	8,976.33	1.32 %
Payroll Service Fees	1,096.00	1,096.00	0.00	6,268.00	1.05 %
Travel, Training & Meeting	196.54	484.10	-287.56	3,200.11	0.19 %
Late Fees	125.00	0.00	125.00	125.00	0.12 %
Field Supplies	90.87	112.16	-21.29	253.97	0.09 %
Dues and Subscriptions	0.00	120.99	-120.99	2,403.07	0.00 %
Interest Expense	0.00	0.00	0.00	32.71	0.00 %
Postage and Delivery	0.00	0.00	0.00	225.11	0.00 %
Professional Development	0.00	0.00	0.00	0.00	0.00 %
Promotional Expense	0.00	60.00	-60.00	80.00	0.00 %
Total Professional Development	0.00	60.00	-60.00	80.00	0.00 %
Total Office & Admin	10,092.27	9,993.17	99.10	83,009.40	9.64 %
Facilities Overhead	0.00	0.00	0.00	0.00	0.00 %
Insurance	2,156.74	2,156.74	0.00	12,048.34	2.06 %
Rent	1,710.00	1,030.00	680.00	10,242.00	1.63 %
Automobile Expense	156.62	107.00	49.62	523.99	0.15 %
Fuel	428.74	2,744.11	-2,315.37	6,881.32	0.41 %
Vehicle Repairs	312.26	327.52	-15.26	1,924.19	0.30 %
Fleet Management	46.52	46.52	0.00	255.86	0.04 %
Fastrak	0.00	210.00	-210.00	630.00	0.00 %
Total Automobile Expense	944.14	3,435.15	-2,491.01	10,215.36	0.90 %
Telephone	201.24	237.75	-36.51	2,975.33	0.19 %
Community Garden Expense	0.00	0.00	0.00	240.00	0.00 %
Total Facilities Overhead	5,012.12	6,859.64	-1,847.52	35,721.03	4.79 %
Purchases	0.00	0.00	0.00	911.64	0.00 %
Total Expenses	\$71,951.00	\$72,600.98	\$ -649.98	\$428,394.17	68.73 %
NET OPERATING INCOME	\$ -300,108.30	\$21,942.49	\$ -322,050.79	\$ -313,747.38	-286.66 %
Other Income					
Other Income	0.00	0.00	0.00	1,000.00	0.00 %
Total Other Income	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00 %
Other Expenses					
Depreciation	0.00	0.00	0.00	0.00	0.00 %
Depreciation	0.00	0.00	0.00	4,024.00	0.00 %
Total Depreciation	0.00	0.00	0.00	4,024.00	0.00 %
Total Other Expenses	\$0.00	\$0.00	\$0.00	\$4,024.00	0.00 %
NET OTHER INCOME	\$0.00	\$0.00	\$0.00	\$ -3,024.00	0.00 %
NET INCOME	\$ -300,108.30	\$21,942.49	\$ -322,050.79	\$ -316,771.38	-286.66 %

Mission Resource Conservation District

Operating Balance Sheet

As of June 30, 2025

	MAY 2025				JUN 2025			
	CURRENT	AS OF APR 30, 2025 (PP)	CHANGE	AS OF MAY 31, 2024 (PY)	CURRENT	AS OF MAY 31, 2025 (PP)	CHANGE	AS OF JUN 30, 2024 (PY)
ASSETS								
Current Assets								
Bank Accounts								
County Account	27,708.78	25,283.58	2,425.20	43,694.82	3,723.44	27,708.78	-23,985.34	44,814.90
Five Star Bank - Money Mkt	309,111.44	307,987.48	1,123.96	175,081.94	335,199.26	309,111.44	26,087.82	175,704.96
Five Star Bank -Checking	36,053.97	59,390.64	-23,336.67	195,006.58	18,828.05	36,053.97	-17,225.92	156,327.00
In-Lieu	7,693.10	7,693.10	0.00	7,405.77	7,726.59	7,693.10	33.49	7,457.09
SD County FMV	-1,514.53	-1,514.53	0.00	-3,266.35	-1,514.53	-1,514.53	0.00	-1,514.53
Vista School Endowment	25,975.62	25,975.62	0.00	25,005.52	26,088.68	25,975.62	113.06	25,178.76
Warm Springs Creek	236.61	236.61	0.00	227.80	237.64	236.61	1.03	229.36
Total Bank Accounts	\$405,264.99	\$425,052.50	\$ -19,787.51	\$443,156.08	\$390,289.13	\$405,264.99	\$ -14,975.86	\$408,197.54
Accounts Receivable								
Accounts Receivable	48,114.52	57,106.66	-8,992.14	35,687.16	84,102.70	48,114.52	35,988.18	69,657.89
Total Accounts Receivable	\$48,114.52	\$57,106.66	\$ -8,992.14	\$35,687.16	\$84,102.70	\$48,114.52	\$35,988.18	\$69,657.89
Other Current Assets								
Interest Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	206.28
Interest Receivable - Restrictd	0.00	0.00	0.00	0.00	0.00	0.00	0.00	197.64
Petty Cash Fund	34.89	34.89	0.00	51.36	34.89	34.89	0.00	51.36
Prepaid Audit	4,000.00	4,000.00	0.00	583.34	0.00	4,000.00	-4,000.00	0.00
Prepaid Insurance	0.00	2,375.96	-2,375.96	3.12	12,988.57	0.00	12,988.57	14,255.63
Prepaid Other	25,669.00	25,669.00	0.00	0.00	25,669.00	25,669.00	0.00	6,486.00
Prepaid Rent Deposit	480.00	480.00	0.00	480.00	480.00	480.00	0.00	480.00
Property Tax Receivable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	202.52
Total Other Current Assets	\$30,183.89	\$32,559.85	\$ -2,375.96	\$1,117.82	\$39,172.46	\$30,183.89	\$8,988.57	\$21,879.43
Total Current Assets	\$483,563.40	\$514,719.01	\$ -31,155.61	\$479,961.06	\$513,564.29	\$483,563.40	\$30,000.89	\$499,734.86
Fixed Assets								
Capital Assets								
Accumulated Depreciation	-25,603.00	-25,603.00	0.00	-21,579.00	-25,603.00	-25,603.00	0.00	-21,579.00
Furniture & Equipment	22,737.00	22,737.00	0.00	22,737.00	22,737.00	22,737.00	0.00	22,737.00
Vehicles	17,500.00	17,500.00	0.00	17,500.00	17,500.00	17,500.00	0.00	17,500.00
Total Capital Assets	14,634.00	14,634.00	0.00	18,658.00	14,634.00	14,634.00	0.00	18,658.00
Total Fixed Assets	\$14,634.00	\$14,634.00	\$0.00	\$18,658.00	\$14,634.00	\$14,634.00	\$0.00	\$18,658.00
TOTAL ASSETS	\$498,197.40	\$529,353.01	\$ -31,155.61	\$498,619.06	\$528,198.29	\$498,197.40	\$30,000.89	\$518,392.86
LIABILITIES AND EQUITY								
Liabilities								
Current Liabilities								
Accounts Payable								
Accounts Payable	2,528.58	18,863.79	-16,335.21	5,886.55	317,763.03	2,528.58	315,234.45	16,060.44
Total Accounts Payable	\$2,528.58	\$18,863.79	\$ -16,335.21	\$5,886.55	\$317,763.03	\$2,528.58	\$315,234.45	\$16,060.44
Credit Cards								
Mastercard Five Star Bank	0.00	47.94	-47.94	0.00	0.00	0.00	0.00	0.00
Visa Umpqua Bank	0.00	-102.28	102.28	0.00	0.00	0.00	0.00	0.00
Total Credit Cards	\$0.00	\$ -54.34	\$54.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Current Liabilities								
Accrued Payroll/Liabilites	6,861.83	6,861.83	0.00	5,614.57	6,861.83	6,861.83	0.00	6,861.83
Accrued Vacation	3,763.34	3,763.34	0.00	3,556.47	3,763.34	3,763.34	0.00	3,763.34
Customer Deposit	92,435.00	92,435.00	0.00	67,435.00	92,435.00	92,435.00	0.00	67,435.00
Deposits From Other Agencies	13,091.20	13,091.20	0.00	63,091.20	13,091.20	13,091.20	0.00	13,091.20
Payroll Liabilities	-125.78	-125.78	0.00	0.00	-125.78	-125.78	0.00	0.00
Total Other Current Liabilities	\$116,025.59	\$116,025.59	\$0.00	\$139,697.24	\$116,025.59	\$116,025.59	\$0.00	\$91,151.37
Total Current Liabilities	\$118,554.17	\$134,835.04	\$ -16,280.87	\$145,583.79	\$433,788.62	\$118,554.17	\$315,234.45	\$107,211.81
Total Liabilities	\$118,554.17	\$134,835.04	\$ -16,280.87	\$145,583.79	\$433,788.62	\$118,554.17	\$315,234.45	\$107,211.81
Equity								
Fund Balance	411,181.05	411,181.05	0.00	242,866.07	411,181.05	411,181.05	0.00	242,866.07
Net Income	-31,537.82	-16,663.08	-14,874.74	110,169.20	-316,771.38	-31,537.82	-285,233.56	168,314.98
Total Equity	\$379,643.23	\$394,517.97	\$ -14,874.74	\$353,035.27	\$94,409.67	\$379,643.23	\$ -285,233.56	\$411,181.05
TOTAL LIABILITIES AND EQUITY	\$498,197.40	\$529,353.01	\$ -31,155.61	\$498,619.06	\$528,198.29	\$498,197.40	\$30,000.89	\$518,392.86

Monthly Transaction Report -
MISSION RESOURCE CONSERVATION DIST
May 1-31, 2025

DISTRIBUTION ACCOUNT	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT FULL NAME	CLEARED	AMOUNT	BALANCE
Five Star Bank -Checking									
Beginning Balance						Five Star Bank -Checking			59,390.64
Five Star Bank -Checking	05/02/2025	Bill Payment (Check)	EFT050225	Verizon	CB001022057	Five Star Bank -Checking	Reconciled	-34.90	59,355.74
Five Star Bank -Checking	05/06/2025	Bill Payment (Check)	1285	Landscape One Inc.		Five Star Bank -Checking	Reconciled	-1,775.00	57,580.74
Five Star Bank -Checking	05/06/2025	Bill Payment (Check)	1286	Fallbrook Regional Health District		Five Star Bank -Checking	Reconciled	-680.00	56,900.74
Five Star Bank -Checking	05/06/2025	Bill Payment (Check)	1287	Mary L Rodriguez		Five Star Bank -Checking	Uncleared	-1,024.10	55,876.64
Five Star Bank -Checking	05/06/2025	Bill Payment (Check)	1288	ACS Habitat Management		Five Star Bank -Checking	Reconciled	-9,010.24	46,866.40
Five Star Bank -Checking	05/06/2025	Bill Payment (Check)	1289	Springston Design		Five Star Bank -Checking	Reconciled	-200.00	46,666.40
Five Star Bank -Checking	05/06/2025	Bill Payment (Check)	1290	Dendra		Five Star Bank -Checking	Reconciled	-3,973.75	42,692.65
Five Star Bank -Checking	05/06/2025	Bill Payment (Check)	1291	Darcy Cook.		Five Star Bank -Checking	Reconciled	-346.50	42,346.15
Five Star Bank -Checking	05/06/2025	Bill Payment (Check)	1292	RCD Greater SD County		Five Star Bank -Checking	Reconciled	-249.00	42,097.15
Five Star Bank -Checking	05/08/2025	Bill Payment (Check)	433005082025	Shell	0496-00-469244-8	Five Star Bank -Checking	Reconciled	-550.62	41,546.53
Five Star Bank -Checking	05/09/2025	Journal Entry	TAX050725			Five Star Bank -Checking	Reconciled	-3,483.18	38,063.35
Five Star Bank -Checking	05/09/2025	Journal Entry	PPE050726			Five Star Bank -Checking	Reconciled	-8,075.61	29,987.74
Five Star Bank -Checking	05/09/2025	Journal Entry	PPE050726		Check no. 1293	Five Star Bank -Checking	Reconciled	-1,553.83	28,433.91
Five Star Bank -Checking	05/13/2025	Bill Payment (Check)	1294	Fallbrook Regional Health District		Five Star Bank -Checking	Reconciled	-680.00	27,753.91
Five Star Bank -Checking	05/13/2025	Bill Payment (Check)	1295	Impact Marketing & Design		Five Star Bank -Checking	Reconciled	-146.54	27,607.37
Five Star Bank -Checking	05/15/2025	Payment	EFT051525	SDCWA		Five Star Bank -Checking	Reconciled	6,286.40	33,893.77
Five Star Bank -Checking	05/16/2025	Payment	UAC051625	NACD - UAC		Five Star Bank -Checking	Reconciled	7,356.75	41,250.52
Five Star Bank -Checking	05/20/2025	Bill Payment (Check)	1296	Mary L Rodriguez		Five Star Bank -Checking	Reconciled	-107.11	41,143.41
Five Star Bank -Checking	05/20/2025	Bill Payment (Check)	1297	Fowler Pest Control		Five Star Bank -Checking	Reconciled	-81.00	41,062.41
Five Star Bank -Checking	05/20/2025	Bill Payment (Check)	1298	Darcy Cook.		Five Star Bank -Checking	Reconciled	-133.50	40,928.91
Five Star Bank -Checking	05/20/2025	Bill Payment (Check)	1300	RCD Greater SD County		Five Star Bank -Checking	Reconciled	-2,191.60	38,737.31
Five Star Bank -Checking	05/20/2025	Bill Payment (Check)	1301	RCD Greater SD County		Five Star Bank -Checking	Reconciled	-1,879.00	36,858.31
Five Star Bank -Checking	05/21/2025	Payment	1295	TEAM RCD		Five Star Bank -Checking	Reconciled	9,127.84	45,986.15
Five Star Bank -Checking	05/21/2025	Payment	6782	IERCD - Post Disaster Recov		Five Star Bank -Checking	Reconciled	4,334.40	50,320.55
Five Star Bank -Checking	05/23/2025	Bill Payment (Check)	340697914025	Five Star Mastercard		Five Star Bank -Checking	Reconciled	-4,193.25	46,127.30
Five Star Bank -Checking	05/25/2025	Bill Payment (Check)	BH05109037	Umpqua Bank		Five Star Bank -Checking	Reconciled	-192.46	45,934.84
Five Star Bank -Checking	05/30/2025	Bill Payment (Check)	EFT053025	Kaiser Permanente	339467	Five Star Bank -Checking	Reconciled	-1,414.37	44,520.47
Five Star Bank -Checking	05/30/2025	Payment	EFT053025	MWDOC		Five Star Bank -Checking	Reconciled	5,269.35	49,789.82
Five Star Bank -Checking	05/31/2025	Journal Entry	PPE052125			Five Star Bank -Checking	Reconciled	-8,601.32	41,188.50
Five Star Bank -Checking	05/31/2025	Journal Entry	PPE052125		Check no. 1293	Five Star Bank -Checking	Reconciled	-1,553.82	39,634.68
Five Star Bank -Checking	05/31/2025	Journal Entry	TAX052125			Five Star Bank -Checking	Reconciled	-3,580.71	36,053.97
Total for Five Star Bank -Checking								-\$23,336.67	
TOTAL								-\$23,336.67	

Monthly Transaction Report -
MISSION RESOURCE CONSERVATION DIST
June 2025

DISTRIBUTION ACCOUNT	TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT FULL NAME	CLEARED	AMOUNT	BALANCE
Five Star Bank -Checking									
Beginning Balance						Five Star Bank -Checking			36,053.97
Five Star Bank -Checking	06/06/2025	Payment	Melio-061225	CARCD-WCB Grant		Five Star Bank -Checking	Reconciled	5,224.91	41,278.88
Five Star Bank -Checking	06/06/2025	Journal Entry	PPE060425			Five Star Bank -Checking	Reconciled	-8,111.09	33,167.79
Five Star Bank -Checking	06/06/2025	Journal Entry	PPE060425		Check no. 1293	Five Star Bank -Checking	Reconciled	-1,553.83	31,613.96
Five Star Bank -Checking	06/06/2025	Journal Entry	TAX060425			Five Star Bank -Checking	Reconciled	-3,468.03	28,145.93
Five Star Bank -Checking	06/10/2025	Bill Payment (Check)	EFT061025	Verizon	CB001022057	Five Star Bank -Checking	Reconciled	-34.90	28,111.03
Five Star Bank -Checking	06/10/2025	Bill Payment (Check)	BankPmt061025	T-Mobil		Five Star Bank -Checking	Reconciled	-42.72	28,068.31
Five Star Bank -Checking	06/12/2025	Payment	EFT061225	SDCWA		Five Star Bank -Checking	Reconciled	11,585.00	39,653.31
Five Star Bank -Checking	06/18/2025	Payment	15359	RCD Greater San Diego County		Five Star Bank -Checking	Reconciled	1,800.00	41,453.31
Five Star Bank -Checking	06/18/2025	Payment	15416	RCD Greater San Diego County		Five Star Bank -Checking	Reconciled	3,300.00	44,753.31
Five Star Bank -Checking	06/18/2025	Bill Payment (Check)	1312	Landscape One Inc.		Five Star Bank -Checking	Reconciled	-2,012.50	42,740.81
Five Star Bank -Checking	06/18/2025	Bill Payment (Check)	1313	CARCD		Five Star Bank -Checking	Uncleared	-1,463.20	41,277.61
Five Star Bank -Checking	06/18/2025	Bill Payment (Check)	1314	SDRMA	7071	Five Star Bank -Checking	Reconciled	-12,988.57	28,289.04
Five Star Bank -Checking	06/18/2025	Bill Payment (Check)	1315	AWPS		Five Star Bank -Checking	Reconciled	-500.00	27,789.04
Five Star Bank -Checking	06/18/2025	Bill Payment (Check)	1316	Fowler Pest Control		Five Star Bank -Checking	Reconciled	-81.00	27,708.04
Five Star Bank -Checking	06/18/2025	Bill Payment (Check)	1317	LDC Landscape		Five Star Bank -Checking	Reconciled	-606.20	27,101.84
Five Star Bank -Checking	06/18/2025	Bill Payment (Check)	1318	RCD Greater SD County		Five Star Bank -Checking	Uncleared	-7,569.20	19,532.64
Five Star Bank -Checking	06/24/2025	Journal Entry	PPE061825			Five Star Bank -Checking	Reconciled	-8,898.13	10,634.51
Five Star Bank -Checking	06/24/2025	Journal Entry	PPE061825		Check mo. 1311	Five Star Bank -Checking	Uncleared	-1,553.82	9,080.69
Five Star Bank -Checking	06/24/2025	Journal Entry	TAX061825			Five Star Bank -Checking	Reconciled	-3,758.59	5,322.10
Five Star Bank -Checking	06/24/2025	Bill Payment (Check)	433006242025	Shell	0496-00-469244-8	Five Star Bank -Checking	Reconciled	-416.37	4,905.73
Five Star Bank -Checking	06/24/2025	Bill Payment (Check)	5107790	Kaiser Permanente	339467	Five Star Bank -Checking	Reconciled	-1,021.06	3,884.67
Five Star Bank -Checking	06/24/2025	Bill Payment (Check)	347006617525	Five Star Mastercard		Five Star Bank -Checking	Reconciled	-2,668.37	1,216.30
Five Star Bank -Checking	06/30/2025	Payment	EFT063025	MWDOC		Five Star Bank -Checking	Reconciled	17,611.75	18,828.05
Total for Five Star Bank -Checking								-\$17,225.92	
TOTAL								-\$17,225.92	

District Regular Board Meeting, June 16, 2025

3:10 p.m.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 3:10 p.m. by President Scott Murray.

II. Welcome Guests Celine Morales, NCRS; Rose Corona, TEAM RCD

III. Roll Call, Determination of Quorum - A Quorum is present.

Directors present: Scott Murray President
 Bob Lin, Treasurer
 Peggy Brown, Director
 Victor Santos, Director

Directors absent: none

Associates present: Mark Mervich
Staff present: Ani Vartanians, Lance Andersen

IV. Additions to the Agenda (Gov. Code 54954.2(b)) - none.

V. Oral Communications to the Board of Directors – none.

SECTION 1 - CONSENT ITEMS

1-A: and 1-B: Treasurer’s Reports and Monthly Expenses – May 2025: Due to staff vacation, May financial statements will be provided next month.

1-C: Minutes, May 19, 2025 meeting

A motion was made and seconded to approve the minutes of the meeting held May 19, 2025.

The motion carried under the following vote:

Director Murray , Aye
Director Lin, Aye
Director Brown, Aye
Director Santos, Aye

Director Lin left the meeting due to a fire near his home. A quorum remains.

SECTION 2 - STAFF, OTHER AGENCY, DIRECTOR, COMMITTEE REPORTS

2-A: NRCS Report – Celine Morales delivered a written and oral report and invited questions.

2-B: District Manager Report – Ani Vartanians delivered a full written report on current activities and grants in process. Staff is working on a grant for Monarch Butterfly habitat from Fish & Wildlife Foundation.

Associate Director Pike joined the meeting.

2-C: Directors Reports – none



CONSERVATION • DEVELOPMENT • SELF-GOVERNMENT

2-D: Legislate Update – R. Pike reported bills are now in the opposite of origin house.
2-E: Board Committee Reports – Finance Committee: P. Brown reported on a meeting to review financial matters with B. Lin and D.M. Vartanians. Grants Committee: V. Santos provided lists of potential grant opportunities.

SECTION 3 - CORRESPONDENCE – none to review.

SECTION 4 - BOARD ACTION / DISCUSSION ITEMS

4-1: CARCD Policy – Rose Corona appeared, discussing activity of the CARCD Policy and Bylaw Committees, as well as progress in collaboration between the two committees.

4.2: Gathering for Julia – no progress. S. Murray to follow up.

4-3: Board Vacancy – Applications are in process. Correspondence to be sent to Supervisor Desmond was reviewed.

4-4: Resolution for new grant opportunity

The Fish & Wildlife Foundation grant for monarch butterfly habitat was discussed. As the grant activity was deemed appropriate to District objectives, a motion was made and seconded to pass a resolution approving this grant. The motion carried under the following vote:

Director Murray , Aye
Director Brown, Aye
Director Santos, Aye

SECTION 5 - LEGAL MATTERS

No closed session was held.

SECTION 6 – AGENDA SUGGESTIONS – NEXT MEETING 7/21/2025

Recognition event for past director Julia Escamilla; Staff introduction ; Annual budget, first draft; Update on Board vacancy; LAFCO review update; Report on Fire Assessments project.

There being no further business, a motion was made, seconded and carried to *adjourn the meeting* under the following vote:

Director Murray, Aye
Director Brown, Aye
Director Santos, Aye

The meeting was adjourned at 4:02 p.m.

Minutes approved on: _____ 2025

Approved by: _____

Attest by: _____

DM Report – 07/21/2025

- **AWMP/AIEP San Diego County Water Authority** – In collab with RCD of Greater SD.
Staff: Ani Vartanians, Jameson Meyst, and Mia Lorence
Program Ended: June 30, 2025
June Invoice Total: \$200,495.42 GP: \$3,402.00 *Remaining Grant Funds: \$0*

- **CDFA Planning Grant- CA Dept. of Food and Ag** - In collab with RCD of Greater SD.
Staff: Lance Andersen, Jameson Meyst, and Emily Andersen
Program Ends: September 30, 2025
June Invoice Total: \$0.00 *Remaining Grant Funds: \$29,000*

- **NACD Resilient Farms – National Association of Conservation Districts-** Lance teaches these classes.
Staff: Lance Andersen and Emily Andersen
Program Ends: October 30, 2025
Quarterly payments of \$7356.00 GP: \$6,000.00 *Remaining Grant Funds: \$14,712*

- **Fire Home assessments** – In collab with RCD of Greater SD.
Staff: Mary Rodriguez
Program Ends: December 2025
June Invoice Total: \$5,100.00 GP: \$5,100.00 *Remaining Grant Funds: \$26,200.00*

- **WETA –Water Efficiency Technical Assistance** - in collab with TEAM RCD.
Staff: Ani Vartanians, Jameson Meyst, Mia Lorence, & Mary Rodriguez
Program Ends: March 30, 2026
June Invoice Total: \$3,015.00 GP: \$3,015.00 *Remaining Grant Funds: \$70,000.00*

- **CARCD-USFS Monarch & Pollinator Habitat Restoration on DoD Lands Block Grant**
Staff: Lisa Dibbell, Mia Lorence, Mary Rodriguez, & Emily Andersen
Program ends: April 2026
June Invoice Total: \$225.00 GP: \$225.00 *Remaining Grant Funds: \$47,142.25*

- **CARCD-WCB Climate Resilience through Habitat Restoration Block Grant**
Staff: Lisa Dibbell, Mia Lorence, Mary Rodriguez, & Emily Andersen
Program Ends: March 2027
June Invoice Total: \$4,127.45 GP: \$4,127.45 *Remaining Grant Funds: \$99,974.62*

- **CSLM- Climate Smart Land Management-** In collab with RCD of Greater SD.
Staff: Lance is training Emily so we can keep all future funds
Program Ends: March 2027
Q3 Invoice Total: \$225.00 GP: \$0.00 *Remaining Grant Funds: \$123,838.20*

- **MWDOC- Municipal Water District of Orange County** – Turf Removal
Staff: Ani Vartanians, Joel Menard, and Mia Lorence
Program ends: December 2027
June Invoice Total: \$12,851.05 GP: \$12,851.05 *Remaining Grant Funds: \$293,497.56*

DM Report – 07/21/2025

- National Fish Wildlife Foundation – Monarch Butterfly and Pollinators Conservation Fund was submitted successfully for \$289,553.58. Now we wait.
- CBP grant due 8/15/2025 for Mission medians and Community Garden
- Wildfire Prevention Grant- Dept of Forestry and Fire Protection – CAL Fire
CAL FIRE’s Wildfire Prevention Grants Program provides funding for fire prevention projects and activities in and near fire threatened communities. Funded activities include hazardous fuels reduction, wildfire prevention planning, and wildfire prevention education with an emphasis on improving public health and safety while reducing greenhouse gas emissions.
 - o Mary and I are working on this. Due 8/6 - Staff to include Mary, Emily, and Mia
- Partners for Fish and Wildlife FY25 - Program helps private landowners restore and protect habitats for fish and wildlife. It offers both technical assistance and financial support, mainly through cooperative agreements. The PFW Program has over 250 staff working in all 50 states and territories. They work together with project partners and stakeholders in key areas for conservation and set habitat goals. These focus areas guide the program on where to direct resources for conserving important habitats for federal trust species.
 - o Emily is doing some preliminary research. Due 9/30 - Staff to include Emily, Lisa, Mary and Mia.

Monthly Expenses	
Phone Services	\$ 125.00
Verizon Fleet	\$ 35.00
Adobe	\$ 29.00
Streamline	\$ 105.00
Zoom	\$ 48.00
Quickbooks	\$ 550.00
Rent	\$ 800.00
IT Services	\$ 200.00
Storage	\$ 175.00
Payroll	\$ 29,000.00
Consulting Fees	\$ 1,000.00
SDRMA (insurance)	\$966.00
Workers Comp	\$ 117.00
Nigro Nigro	\$ 584.00
GoDaddy (computer software)	\$ 260.00
Esri (computer software)	\$ 125.00
Membership Fees	\$ 300.00
Vehicles (includes mileage and fuel)	\$ 1,000.00
Staff Devopment	\$ 300.00
Misc	\$ 1,300.00

Monthly Expenses \$ **37,019.00**

Monthly Revenue 07/01/25-12/31/25			
	Program End Date	Monthly Revenue	Remaining Grant Funds
Municipal Water District of Orange County (MWDOC)	12/31/2027	\$ 10,901.00	\$ 293,497.56
CARCD-WCB (pollinator)	3/31/2027	\$ 1,400.00	\$ 99,974.60
Climate Smart Land Management	3/31/2027	\$ 1,500.00	\$ 123,838.20
RCPP	6/30/2026	\$ 1,500.00	\$ 204,000.00
CARCD-USFS (pollinator)	4/30/2026	\$ 200.00	\$ 47,142.25
TEAM WETA	3/31/2026	\$ 4,000.00	\$ 70,000.00
NACD Resilient Farms	12/31/2025	\$ 2,000.00	\$ 14,712.00
Fire Home assessments	12/31/2025	\$ 2,700.00	\$ 26,200.00
IERCD- Post Disaster	12/31/2025	\$ 2,000.00	\$ 10,000.00
Tax Base		\$ 3,900.00	\$ 46,800.00

Total Revenue: \$ **30,101.00** \$ 936,164.61

Monthly Revenue 01/01/26-06/30/26			
	Program End Date	Monthly Revenue	Remaining Grant Funds
Municipal Water District of Orange County (MWDOC)	12/31/2027	\$ 10,901.00	\$ 293,497.56
CARCD-WCB (pollinator)	3/31/2027	\$ 1,400.00	\$ 99,974.60
Climate Smart Land Management	3/31/2027	\$ 1,500.00	\$ 123,838.20
RCPP	6/30/2026	\$ 1,500.00	\$ 204,000.00
CARCD-USFS (pollinator)	4/30/2026	\$ 200.00	\$ 47,142.25
TEAM WETA	3/31/2026	\$ 2,500.00	\$ 70,000.00
Tax Base		\$ 3,900.00	\$ 46,800.00

Total Revenue: \$ **21,901.00** \$ 885,252.61

Profit and Loss
MISSION RESOURCE CONSERVATION DIST
 July 1, 2024-June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
Agricultural Program	\$96,164.54
AG Efficiency	3,900.82
AG Evaluation	50,712.03
Ag Soil Moisture Sensor	2,947.60
CDFA	61,120.90
NACD	470.42
TEAM	0
TEAM - Other	59,501.97
Total for TEAM	\$59,501.97
Total for Agricultural Program	\$274,818.28
General Revenues	0
Home & Fire Assessment	5,400.00
Interest Income	13,363.24
Property Taxes	46,620.86
Total for General Revenues	\$65,384.10
Landscape	0
OC Landscape	130,815.25
Total for Landscape	\$130,815.25
SDCWA - AIEP	1,134.00
Services	50,091.05
Weed Management Grants	\$3,625.65
Mission Median	2,000.00
Total for Weed Management Grants	\$5,625.65
Wildfire Program	0
IERCD	-16.47
Total for Wildfire Program	-\$16.47
Total for Income	\$527,851.86
Cost of Goods Sold	
Program Passthrough	\$81,597.28
Agricultural Rebate	14,000.00
WCB	987.65
Weed Management	2,643.67
WETA	12,000.00
Total for Program Passthrough	\$111,228.60
Total for Cost of Goods Sold	\$111,228.60
Gross Profit	\$416,623.26

Profit and Loss
MISSION RESOURCE CONSERVATION DIST
 July 1, 2024-June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Expenses	
Facilities Overhead	0
Automobile Expense	\$523.99
Fastrak	630.00
Fleet Management	255.86
Fuel	6,881.32
Vehicle Repairs	1,924.19
Total for Automobile Expense	\$10,215.36
Community Garden Expense	240.00
Insurance	25,036.91
Rent	10,242.00
Telephone	2,975.33
Total for Facilities Overhead	\$48,709.60
Labor	0
Dental Insurance	163.74
Health Insurance	4,263.14
Payroll Tax Expenses	24,126.36
Wages	278,883.59
Work Comp	1,315.27
Total for Labor	\$308,752.10
Office & Admin	\$415.42
Dues and Subscriptions	2,403.07
Field Supplies	253.97
Interest Expense	32.71
Late Fees	125.00
Office Expense	8,658.68
Payroll Service Fees	6,268.00
Postage and Delivery	225.11
Professional Development	0
Promotional Expense	80.00
Total for Professional Development	\$80.00
Professional Fees	0
Auditor	3,000.00
Consultant	44,885.00
Legal Fees	486.00
Total for Professional Fees	\$48,371.00
Travel, Training & Meeting	3,200.11
Website Maintenance & IT Support	8,976.33
Total for Office & Admin	\$79,009.40

Profit and Loss

MISSION RESOURCE CONSERVATION DIST

July 1, 2024-June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Purchases	911.64
Total for Expenses	\$437,382.74
Net Operating Income	-\$20,759.48
Other Income	
Other Income	913.68
Total for Other Income	\$913.68
Other Expenses	
Depreciation	0
Depreciation	4,024.00
Total for Depreciation	\$4,024.00
Total for Other Expenses	\$4,024.00
Net Other Income	-\$3,110.32
Net Income	-\$23,869.80